



SUMMONS TO A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 23rd June 2026 at 6.30 p.m. in the Council Chamber of Colne Town Hall
Agenda

1. Welcome

2. Apologies

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 19th May 2026. (Decision required)

5. Clerk's Update

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

6. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

7. Reports from the Borough & County Councils

To receive written reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

8. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting. Such an exclusion would need to be on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

9. Finances

a) To receive a schedule of payments from 13th May to 16th June 2026 for approval by the Chairman. (Decision required)

b) To receive a summary of budget, expenditure, and commitments as of 16th June 2026. (Decision required)

10. Annual Governance and Accountability Return 2025/26

To receive an update confirming completion of year-end accounting processes, completion of year-end internal audit and readiness for the Annual Governance and Accountability Return to be signed by the Chairman and Town Clerk, along with confirmation of the period chosen for the Exercise of Public Rights. (Decision required)

11. Staffing & Recruitment Update

To update Members on the staff restructure as approved by the Finance, Employment & Services Committee, and to update on the current recruitment process.

12. Colne In Bloom

To receive an update from the Chairman of Colne In Bloom on the work that the Charity has been undertaking this month.

13. The Great British Rhythm & Blues Festival 2026

To receive an update on the progression of the organisation and operational elements for the 2026 Festival.

14. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

15. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

16. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

17. Items for a future month's Agenda

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

18. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 21st July 2026 at 6.30 p.m.

Exclusion of the Public

19. Private Item: Calderdale Energy Park

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 17th June 2026

Email: g.langley@colnetowncouncil.org.uk

Councillors; -

Cllr A. Bell

Cllr N. Butterworth

Cllr A. Chamberlain

Cllr D. Clamp

Cllr D. Clegg

Cllr G. Clegg

Cllr D. Cockburn-Price

Cllr S. Cockburn-Price

Cllr P. Hannah-Wood

Cllr P. Howarth

Cllr D. Lord

Cllr A. Mann

Cllr M. Moffitt

Cllr I. Robinson

Cllr H. Thomas

Cllr M. Thomas

Cllr B. Wildman

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 22nd June at midday, on 01282 332036 or email: g.langley@colnetowncouncil.org.uk