



SUMMONS TO A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 19th May 2026 at 6.30 p.m. in the Council Chamber of Colne Town Hall
Agenda

1. Welcome

2. Apologies

3. Voting in of Council Officers for the forthcoming municipal year

To vote in the Elected Officers for the 2026/2027 municipal year.

Chairman of Council

The new chairman will then take his or her seat and take the meeting as per the agenda below.

Vice Chairman of Council

4. Council Committees, Advisory Committees and Working Groups

To consider the proposed Standing Committees, Advisory Committees and Working Groups and elect Chairman, Vice Chairman and Members of each Standing Committee, Advisory Committee, Sub-Committee and Working Group.

Standing Committee Members

Allotments Committee

Finance, Employment & Services (FES) Committee

Events Committee

Advisory Committee Members

Colne Neighbourhood Plan Advisory Committee

Blues Festival Advisory Committee

FES Sub-Committee

Contracts Committee

Working Group Members

Colne Archive Working Group

Asset Transfer Working Group

5. Voting in of Council Members to represent CTC at outside forums

To approve which Members will represent the Town Council at the NALC, LALC and SLCC forums and branch meetings. (Decision required)

6. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act

1992 applies to them.

7. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 21st April 2026. (Decision required)

8. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

9. Reports from the Borough & County Councils

To receive written reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

10. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting. Such an exclusion would need to be on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

11. Finances

- a) To receive a schedule of payments from 15th April to 12th May 2026 for approval by the Chairman. (Decision required)
- b) To receive a summary of budget, expenditure, and commitments as of 31st March 2026. (Decision required)

12. Review of Terms of References

To review the Council's Terms of Reference for the following Committees and Working Groups. (Decision required)

- a. Allotments Committee
- b. Finance, Employment & Services (FES) Committee
- c. Events Committee
- d. Neighbourhood Plan Advisory Committee
- e. Blues Festival Advisory Committee
- f. Contracts Committee
- g. Colne Archive Working Group
- h. Asset Transfer Working Group

13. Standing Orders & Financial Regulations

To approve the presented Standing Orders and Financial Regulations for adoption for the 2026/2027 municipal year. (Decision required)

14. Colne Junior Council

To receive an update on the proceedings of the last Junior Council meeting. (Information only)

15. Treasure Our Town

To receive an update on the current month's session held by the Treasure Our Town Group. (Information only)

16. The Great British Rhythm & Blues Festival 2026

To receive an update on the progression of the organisation and operational elements for the 2026 Festival.

17. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

18. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

19. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

20. Items for a future month's Agenda

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

21. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 16th June at 6.30 p.m.

Exclusion of the Public

22. Private Item: Pride-In-Place Funding

23. Private Item: Calderdale Energy Park

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 13th May 2025

Email: g.langley@colnetowncouncil.org.uk

Councillors; -

Cllr A. Bell

Cllr N. Butterworth

Cllr A. Chamberlain

Cllr D. Clamp

Cllr D. Clegg

Cllr G. Clegg

Cllr D. Cockburn-Price

Cllr S. Cockburn-Price

Cllr P. Hannah-Wood

Cllr P. Howarth

Cllr D. Lord

Cllr A. Mann

Cllr M. Moffitt

Cllr I. Robinson

Cllr H. Thomas

Cllr M. Thomas

Cllr B. Wildman

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 18th May at midday, on 01282 332036 or email: g.langley@colnetowncouncil.gov.uk