

REPORT TO THE FINANCE, EMPLOYMENT & SERVICES COMMITTEE



Report Author	Gina Langley Town Clerk & Responsible Financial Officer
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Date	1st July 2025
Subject	Small Grant Application

PURPOSE:

1. To provide details of a Small Grant Application that has been received for the Committees consideration.

BACKGROUND:

2. Colne Town Council has a commitment to encourage, support and promote local community, voluntary and not-for-profit organisations in Colne for the benefit of the Town.
3. The Town Council currently operates three different grant schemes as follows:
 - Small Grant Scheme
 - Climate Change Grant Scheme
 - Nature Reserve Grant Scheme
4. Colne Town Council has adopted a Small Grants Policy that is reviewed regularly.
5. The agreed budget for the financial year commencing 1st April 2025 includes a total of £6,375 collectively for Climate Change and Community Projects, and a top up to £15,000 for the Nature Reserve Grant.
6. The grants awarded are normally restricted to £1,000 for Small Grants, £1,500 for Climate Change Grants and £5,000 for Nature Reserve Grants, however these limits may be lifted at the Committees discretion.

ADDITIONAL INFORMATION:

7. Please find information relating to the Grant Applications already awarded for 2025/26 below:
 - Colne Dramatic Society – The Colne Dramatic Society were awarded a grant for £1,000 to help fund the repair works required to the roof of the Little Theatre.
 - The Waterside Millennium Green Trust – The Trust were awarded a sum of £1,000 to help with funding a free family friendly event on Saturday, 28th June 2025 from 11am – 8pm in the central space of the Millenium Green to include: A big top music tent for DJs,

Gazebos for children's crafts and community stalls, circus equipment and games.

8. The Alkincoates Woodland Nature Reserve (AWNRR) – The group were awarded £5,000 towards an application the Nature Reserve Status for an enlarged reserve plus landscaping, a tree surgeon and signage.
9. The awarded funding leaves a balance of £4,375 for climate change and community projects, and a value of £10,000 for nature reserve grants.

GRANT APPLICATION RECEIVED

10. A new application has been received from Colne Citadel as follows:

Project Title – Window Blinds Revamp

Brief details of Project – Colne Citadel is in need of window blinds on the left side of the building. The sun rises and sets on this side of the building. We have two Counselling rooms in need of blinds, and also the café area.

Amount Requested: £500 – Total project cost £1604.00. Match funding has been granted from Warburtons Funding.

FINANCIAL CONSIDERATIONS:

11. The requested funding is within budget and would leave £3,875 for small grants for the remainder of the year.

RECOMMENDATION:

12. That Members approve the application received and authorise the Town Clerk/RFO to make arrangements for the payment to be made.

REASONS FOR RECOMMENDATION

13. Town Council Members have shown a commitment to encourage, support and promote local community, voluntary and not-for-profit organisations in Colne for the benefit of the Town.

SUMMARY OF KEY POINTS:

14. A Small Grant Application has been received for the 2025-26 financial year and the FES Committee has delegated authority to make the decision of which projects to support.

POLICY IMPLICATIONS:

15. None

DETAILS OF CONSULTATION:

16. None
FOR FURTHER INFORMATION, PLEASE CONTACT: Gina Langley