

## REPORT TO THE EVENTS COMMITTEE



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| <b>Report Author</b> | <b>Nathan Cutler<br/>Events &amp; Facilities Officer   Deputy Clerk</b>          |
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| <b>Date</b>          | <b>11<sup>th</sup> March 2025</b>                                                |
| <b>Subject</b>       | <b>Christmas Light Switch On Parade 2025</b>                                     |

### PURPOSE:

1. To consider alternative options for the Christmas Light Switch On Parade.

### BACKGROUND:

2. The Christmas Light Switch On event is one of the bigger events that the Town Council organise.
3. The Torch Lit procession has been a very popular element of the Christmas Light Switch On event for several years.
4. The torch lit procession is different to other Council's processions across Pendle and Lancashire.
5. Due to an issue in the Town Centre at the 2024 event (which took priority), there were a few concerns on the safety and organisation of the torch lit procession.

### FINANCIAL CONSIDERATIONS:

6. To continue holding the torch lit procession as part of the event would come at an estimated cost, for additional torches and glow sticks, of £250.00 (We currently have 140 torches and 125 glow sticks in stock.)
7. To change the parade to a lantern parade (similar to what Burnley & Barnoldswick do) would come at an estimated cost of £2800.00. This would be for bamboo, willow, masking tape, fairy lights, batteries and a workshop on the day of the event.
8. The events budget for the 2025/26 year is already estimated to be used on the events the Town Council already organise.

### RECOMMENDATION:

9. The recommendation is for the Events Committee to continue with the torch lit procession as done in previous years.

## **REASONS FOR RECOMMENDATION**

10. The estimated events costs for the 2025/26 has already taken most of the events budget.
11. No other Councils in the area do a torch lit procession so it makes the Town Council different to everybody else.
12. The organisation of the torch lit procession has been discussed and

## **SUMMARY OF KEY POINTS:**

13. Members wanted alternative options investigating for Christmas Light Switch On procession.
14. Options have been investigated, and a recommendation has been put forward.

## **POLICY IMPLICATIONS:**

15. None

## **DETAILS OF CONSULTATION:**

16. Town Clerk & other local Town Councils.

FURTHER INFORMATION, PLEASE CONTACT: Nathan Cutler