



MINUTES OF A MEETING OF COLNE TOWN COUNCIL

on Tuesday, 18th November 2025 at 7 p.m. in the Council Chamber of Colne Town Hall

In attendance: Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr D. Cockburn-Price, Cllr A. Mann, Cllr M. Moffitt, Cllr H. Thomas and Cllr M. Thomas.

Officers: Ms. G. Langley (Town Clerk/RFO), Mr. N. Cutler (Deputy Clerk, Events, Facilities & Administration Officer) and Mrs R. Cavanagh (Administration Assistant).

1. Welcome

The Chairman welcomed all to the November 2025 Full Council meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr A. Bell, Cllr N. Butterworth, Cllr A. Chamberlain, Cllr S. Cockburn-Price, Cllr P. Hannah-Wood, Cllr P. Howarth, Cllr D. Lord, Cllr I. Robinson and Cllr B. Wildman.

The Council accepted the apologies received.

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations were received.

At this point in the meeting, it was requested that Item 13 be transferred to the private section. In view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

All Councillors agreed with this course of action.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 21st October 2025.

The Minutes of the meeting held on Tuesday, 21st October were accepted as a true and accurate record.

***Proposed by Cllr H. Thomas
Approved by Council.***

Seconded by Cllr A. Mann

5. Clerk's Update

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

The Town Clerk / RFO informed Members of an additional item to update on regarding the Stone Crest that was mentioned by Freeman of the Town, Mr Geoff Crambie, at the September Full Council meeting.

In regard to the Asset Transfer Working Group:

Cllr H. Thomas was nominated as Chairman of the group

Proposed by Cllr D. Clegg

Seconded by Cllr D. Clamp

Approved by Council.

Cllr A. Mann was nominated as Vice-Chairman of the group.

Proposed by Cllr D. Clegg

Seconded by Cllr G. Clegg

Approved by Council.

Both of the nominated Councillors accepted their new positions.

The updates provided by the Clerk/RFO were noted by Members.

ACTIONS: For Officers to create an organisation chart to inform Councillors of staff responsibilities. For the Town Clerk to check the settings on the Speed Indicator Devices to ensure that all high speeds are being recorded.

6. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

No public were in attendance.

7. Reports from the Borough & County Councils

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

The Borough Council update provided by Cllr D. Cockburn-Price was noted by Members.

There was no update received from the County Council.

8. Finances

a) To receive a schedule of payments from 15th October to 10th November 2025 for approval by the Chairman. (Decision required)

Following a short discussion, the Schedule of Payments to the value of £78,857.63 was presented to Members and duly signed by the Chairman.

Proposed by Cllr D. Cockburn-Price

Seconded by Cllr H. Thomas

Approved by Council.

b) To receive a summary of budget, expenditure, and commitments as at 10th November 2025. (Decision required)

Following a short discussion, the Financial Budget Summary was approved by Members.

Proposed by Cllr D. Cockburn-Price

Seconded by Cllr H. Thomas

Approved by Council.

9. Events Schedule 2026-27

To consider the event schedule for 2026-27 as recommended by the Events Committee. (Decision required)

This item was deferred to the next meeting following the budget discussion at the next FES Committee meeting.

10. Colne In Bloom

To receive an update from the Chairman of Colne In Bloom on the work that the Charity has been undertaking this month.

The update provided by Cllr A. Mann was noted by Members.

11. Colne Junior Council

To receive an update on the proceedings of the last Junior Council meeting. (Information only)

The update provided and the documents presented were noted by Members.

12. The Great British Rhythm & Blues Festival 2026

To receive an update on the progression of the organisation and operational elements for the 2026 Festival.

The update provided by the Deputy Clerk, Events & Facilities Officer was noted by Members.

13. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

This item was discussed in the Private Section at the end of the meeting.

14. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting.

	Application Number	Applicant	Location	Proposal
1	25/0731/HHO	Jonathan Syrad	3 Millbrook Court, Colne	Full: Erection of a single storey rear and side extension, replacement of first floor French doors with a projecting box window and a sliding door to rear elevation. <i>This is Trawden – No comment required.</i>
2	25/0733/FUL	Mr R Shaw	120 Burnley Rd, Colne	Full: Relocation of existing air conditioning units from gable end to rear elevation. <i>CTC Comment: No comment.</i>
3	25/0717/FUL	Mr Thomas James Bespoke	Unit 6 Spring Gardens Mill Business Park	Full: Change of use of existing commercial unit (Use Class B2/B8) into light industrial use (Class E), installation of exhaust flues and wall air vent. <i>CTC Comment: No comment.</i>
4	25/0711/HHO	Mr A Iqbal	40 Red Lane, Colne	Full: Erection of a garden room in the rear garden. <i>CTC Comment: No comment.</i>
5	25/0735HHO	Mr Lee Langley	Hey Barn, Emmott Lane Colne	Full: Erection of a single storey detached Garage. <i>This is Laneshawbridge – No comment required.</i>
6	25/0747/HHO	Mr Michael Smith	Robins Nest Skipton Old Road Colne	Full: Erection of a single storey front extension. <i>CTC Comment: No comment.</i>

15. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

Pendle Leisure Trust – Free Swimming Letter – *Following a short discussion, the Councillors agreed to continue to support this initiative for 2026-27.*

Proposed by Cllr H. Thomas
Approved by Council.

Seconded by Cllr D. Clamp

16. Items for a future month's Agenda

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

No items were raised.

17. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 16th December at 7.00 p.m.

Exclusion of the Public

Private Item: Colne Neighbourhood Plan

Following a short discussion, it was agreed for the quotation received to be presented at the next FES Committee meeting for approval.

This meeting concluded at 8.25 p.m.