



**MINUTES OF A MEETING OF COLNE TOWN COUNCIL**  
**on Tuesday, 17<sup>th</sup> June 2025 at 7 p.m. in the Council Chamber of Colne Town Hall**

*In attendance: Cllr N. Butterworth, Cllr A. Chamberlain, Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr D. Cockburn-Price, Cllr P. Hannah-Wood, Cllr A. Mann, Cllr M. Moffitt, Cllr H. Thomas, Cllr M. Thomas and Cllr B. Wildman.*

*Officers: Ms. G. Langley (Town Clerk/RFO) and Mr. N. Cutler (Deputy Clerk, Events, Facilities & Administration Officer)*

**1. Welcome**

The Chairman welcomed all to the June 2025 Full Council meeting of Colne Town Council.

**2. Apologies**

*Apologies were received from Cllr A. Bell, Cllr S. Cockburn-Price, Cllr P. Howarth, Cllr D. Lord and Cllr I. Robinson.*

*The Council accepted the apologies received.*

**3. Declarations of Interest**

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

*No declarations were received.*

**4. Minutes**

To approve as a correct record the Minutes of the meeting held on Tuesday, 20<sup>th</sup> May 2025.

*The Minutes of the meeting held on Tuesday, 20<sup>th</sup> May were accepted as a true and accurate record.*

*Proposed by Cllr A. Chamberlain*

*Seconded by Cllr P. Hannah-Wood*

*Approved by Council.*

**5. Clerk's Update**

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

*The updates provided by the Chairman and the Clerk/RFO were noted by Members.*

## **6. Public Forum**

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

*No public were in attendance.*

## **7. Reports from the Borough & County Councils**

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

*The update provided by the Pendle Borough Councillors was noted by Members.*

*There was no update provided by Lancashire County Council.*

## **8. Finances**

- a) To receive a schedule of payments from 14<sup>th</sup> May to 10<sup>th</sup> June 2025 for approval by the Chairman.  
(Decision required)

*Following a short discussion, the Schedule of Payments to the value of £77,225.91 was presented to Members and duly signed by the Chairman.*

***Proposed by Cllr P. Hannah-Wood  
Approved by Council.***

***Seconded by Cllr H. Thomas***

***Action: For the Town Clerk/RFO to send the report for Countryside Access to all Town Councillors once received.***

- b) To receive a summary of budget, expenditure, and commitments as at 10<sup>th</sup> June 2025. (Decision required)

*Following a short discussion, the Financial Budget Summary was approved by Members.*

***Proposed by Cllr A. Chamberlain  
Approved by Council.***

***Seconded by Cllr B. Wildman***

## **9. Annual Governance and Accountability Return 2024/25**

To receive an update confirming completion of year-end accounting processes, completion of year-end internal audit and readiness for the Annual Governance and Accountability Return to be signed by the Chairman and Town Clerk/Responsible Financial Officer, along with confirmation of the period chosen for the Exercise of Public Rights. (Decision required)

*It was proposed that the Council authorise the Chairman and the Town Clerk/RFO to sign both documents as required and that the period chosen for the Exercise of Public Rights be confirmed as commencing on Monday, 23<sup>rd</sup> June 2025 and ending on Friday, 1<sup>st</sup> August 2025.*

***Proposed by Cllr D. Clegg  
Approved by Council.***

***Seconded by Cllr P. Hannah-Wood***

The documents were duly signed as below:

- Section 1 – Annual Governance Statement 2024/25 was signed by the Chairman and then signed by the Town Clerk/RFO
- Section 2 – Accounting Statements 2024/25 was signed by the Chairman of the Council, having already been signed by the Responsible Financial Officer on the 11/06/25.

**Action: For the Town Clerk/RFO to publicise the period for the exercise of public rights on the Town Council website and in the noticeboard, along with pages 4 and 5 of the AGAR.**

## **10. The Great British Rhythm & Blues Festival 2025**

To receive an update on the progression of the organisation and operational elements for the 2025 Festival.

The update provided by the Deputy Clerk, Events & Facilities Officer was noted by Members.

## **11. Planning**

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting.

	<b>Application Number</b>	<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>
1	25/0308/VAR	Mark Taylforth	Former Spring Gardens Mill, Spring Gardens Road, Colne	Variation of Condition: Vary Condition 2 (Plans) of Planning Permission 22/0222/FUL  <b>CTC Comment: No comment.</b>
2	25/0356/VAR	M Mohammed Arif	104 Green Road, Colne	Variation of Condition: Vary Condition 3 (Opening Hours) of Planning Permission 22/0135/FUL  <b>CTC Comment: The Town Council objects to the extension of opening hours due to this being in a residential area.</b>
3	25/0360/PIP	Mrs Thompson	Land to the West of Lakeside, Red Lane, Colne	Permission in Principle: Erection of 1 no. dwelling.  <b>CTC Comment: No comment.</b>
4	25/0359/FUL	Mr Smith Benson	Land to the North of Townley Street	Full: Residential development of 4 no. dwellings with associated landscaping, parking and the demolition of 2 no. existing garages.  <b>CTC Comment: The Town Council is in support of this development.</b>
5	25/0380/HHO	Mr Lee Bowes	36 Red Lane, Colne	Full: Demolition of existing conservatory and garage and erection of a single storey side and rear extension.

				CTC Comment: No comment.
6	25/0287/FUL	PEARL 2 Ltd	Market Hall, Market St, Colne	Full: Change of use of the ground floor from commercial (Class E) to commercial (Class E) with a drinking establishment (Sui Generis) and the first floor from residential apartments (Class C3) to office and studio spaces (Class E).  CTC Comment: The Town Council is in support of this application.
7	25/0381/HHO	Mr John Stockdale	118 Castle Road, Colne	Full: Demolition of existing garage and single storey rear extension and the erection of a two-storey side extension and a single storey rear extension.  CTC Comment: No comment.

## **12. Correspondence Received**

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

*There was no correspondence received requiring the attention of the Town Councillors.*

## **13. Items for a future month's Agenda**

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

*No items were raised.*

## **14. Date & Time of Next Regular Meeting**

The next Full Council meeting is scheduled for Tuesday, 15<sup>th</sup> July at 7.00 p.m.

This meeting concluded at 8.07 p.m.