



MINUTES OF A MEETING OF COLNE TOWN COUNCIL

on Tuesday, 16th September 2025 at 7 p.m. in the Council Chamber of Colne Town Hall

In attendance: Cllr A. Chamberlain, Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr D. Cockburn-Price, Cllr S. Cockburn-Price, Cllr P. Hannah-Wood, Cllr A. Mann, Cllr M. Moffitt and Cllr I. Robinson.

Officers: Ms. G. Langley (Town Clerk/RFO) and Mr. N. Cutler (Deputy Clerk, Events, Facilities & Administration Officer)

Others in attendance: Mr M. Forshaw and Freeman of Colne, Mr G. Crambie.

1. Welcome

Due to the absence of the Chairman and the Vice-Chairman, Cllr A. Mann welcomed all to the September 2025 Full Council meeting of Colne Town Council.

*Proposed by Cllr D. Clamp
Approved by Council.*

Seconded by Cllr D. Clegg

2. Apologies

Apologies were received from Cllr A. Bell, Cllr N. Butterworth, Cllr S. Cockburn-Price, Cllr P. Howarth, Cllr D. Lord, Cllr H. Thomas, Cllr M. Thomas and Cllr B. Wildman.

The Council accepted the apologies received.

The Vice-Chairman, Cllr A. Chamberlain, entered the Council Chambers and assumed control of the meeting from this point forward.

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations were received.

4. Minutes

To approve as a correct record the Minutes of the meeting held on 19th August 2025. (Decision required)

The Minutes of the meeting held on Tuesday, 19th August were accepted as a true and accurate record.

*Proposed by Cllr I. Robinson
Approved by Council.*

Seconded by Cllr P. Hannah-Wood

5. Clerk's Update

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

The updates provided by the Clerk/RFO were noted by Members.

6. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

Mr M. Forshaw spoke about Merchant Navy Day and his disappointment that the Town Council, yet again, did not fly the Red Ensign in recognition of the British merchant seafarers that were sacrificed in World War 1.

The Town Clerk explained that the Town Council does have the Red Ensign Flag, however due to technical issues on the day, the current flag could not be moved due to the rope being jammed. As the flag that the Town Council has is designed for the top of the Town Hall, it is much larger in size and consequently could not be installed on the flag poles across the road. It was stated that a post was issued on the Town Council's Social Media Channels instead.

Following a short discussion, it was proposed that Officers purchase a smaller flag that can be flown on the flag poles across from the Town Hall should there be any issues with the main Town Hall flagpole.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr P. Hannah-Wood

Mr G. Crambie spoke about the stone coat of arms for Colne that was commissioned for £500 in 1937 and placed outside the then new market hall for the opening in 1973.

Unfortunately, the stone coat of arms was removed when the glass box was introduced and has since been stored away for safekeeping.

It is Mr Crambie's wish that the stone coat of arms be reinstated on the front of the new market hall building when it opens in the spring of next year.

It was proposed that the Town Clerk write to the Chief Executive of Pendle Borough Council, copying in the Leader of the Council, to request that the stone is put back in its rightful place to be enjoyed by residents for years to come.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr D. Clamp

7. Reports from the Borough & County Councils

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

The Town Clerk explained that although a formal update had not been received from the County Councillors, an email had been received to say that the final designs for the Levelling Up East Lancashire Project were now available on the LCC website. Consequently, these documents were downloaded and circulated to the Town Councillors prior to this meeting.

Some of the Councillors had concerns over the junction from Lord Street to Albert Road, shown on the map on sheet 4. Reducing the junction at Lord Street to just one lane has massive traffic implications and the potential to create a huge bottleneck that will be felt for miles around. Traffic is often backed up going up through Colne, and those wanting to turn left at this junction are often not able to do so, this will hold up the drivers wanting to turn right towards Nelson.

Following a detailed discussion, it was agreed for the Town Clerk to write to LCC, to ask them to re-review the arrangements for this junction.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr P. Hannah-Wood

The verbal and written update provided by Cllr D. Cockburn-Price was noted by Members.

Action: For the Town Clerk to schedule a Neighbourhood Plan Advisory Committee meeting, and to focus on trying to obtain financial details for the Colne assets that are owned by PBC that the Town Council may want to consider taking on. Once the relevant information has been received, to then schedule an informal meeting to discuss the options available.

8. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting. Such an exclusion would need to be on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972 (Decision required).

It was proposed that item 18 on the agenda be deemed as a private item due to the sensitive nature of the item being discussed. If any members of the public should be present at the time of discussion of the item, they will be asked to leave the meeting.

9. Finances

a) To receive a schedule of payments from 13th August to 9th September 2025 for approval by the Chairman. (Decision required)

Following a short discussion, the Schedule of Payments to the value of £150,828 was presented to Members and duly signed by the Vice-Chairman.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr I. Robinson

b) To receive a summary of budget, expenditure, and commitments as at 9th September 2025. (Decision required)

Following a short discussion, the Financial Budget Summary was approved by Members.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr I. Robinson

10. Alkincoates MUGA

To approve the relocation of the Multi Use Games Area at Alkincoates Park.

Following a short discussion, the decision to relocate the MUGA at Alkincoates Park, to the current kick-about area, was agreed in principle.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr D. Clamp

11. Ground Maintenance Tender Documentation

To consider the approval of the presented documentation for 2026-2029 to be issued as part of a formal tender process. (Decision required)

Following a detailed discussion and subject to a few minor amendments, the presented tender documents were approved for issue.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr P. Hannah-Wood

Action: For the amendments discussed to be confirmed via email before the documents are issued.

At this point in the meeting Cllr S. Cockburn-Price entered the Council Chamber, as she had been at a Pendle Council meeting.

12. Speed Management

To review the information presented and to agree on three new locations for the next session. (Decision required.)

The three reports presented were noted by Members.

Following a detailed discussion the following three locations were put forward for the next project:

*Keighley Road, Laneshawbridge, LC69 but facing westbound
Birtwistle Avenue, Colne, LC24
Shaw Street, Colne, LC12, for traffic heading towards Damside*

It was also approved for new back plate locations to be investigated at the following locations:

*Greenfield Road
Knotts Lane
Skipton Old Road – Further up the road, but still in the 30mph Zone.*

***Proposed by Cllr A. Mann
Approved by Council.***

Seconded by Cllr P. Hannah-Wood

13. The Great British Rhythm & Blues Festival 2026

To receive an update on the progression of the organisation and operational elements for the 2026 Festival.

The update provided by the Deputy Clerk, Events & Facilities Officer was noted by Members.

14. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting.

	Application Number	Applicant	Location	Proposal
1	25/0510/FUL	Mr Thomas Choyce	Mere View, 210 Skipton Road, Colne	<p>Full: Widening of existing vehicular access and driveway including construction of a new vehicular crossover over the public footway and verge.</p> <p>CTC Comment: No comment.</p>
2	25/0522/TWR	Mr David Choyce	Leach Cottage, Heirs House Lane, Colne	<p>Trees T1 & T2 are Horse Chestnuts, over hanging the boundary, near new building, we wish to lift and weight reduce the crowns on the side overhanging the adjacent land. Trees T3, T4, T5 & T6 are Ash trees with class 3/4 ADB, we wish to remove these, T7 is an Ash with class 2 ADB, we wish to remove the worst affected branches. Trees T8 & T9 are conifers, we wish to remove these. Trees T10, T11 & T12 are Sycamores, we wish to crown lift these to not more than 4.5M. Trees T13 & T14 are both Lime, we wish to remove the epicormic growth from the base of both trees.</p> <p>Already decided.</p>
3	25/0546/CEU	Ms Charlotte Brear	140 Keighley Rd, Colne	<p>Certificate of Lawful Use (S. 191 Existing Development): Internal refurbishment of existing basement flat and insertion of 2 no. windows to the North East elevation.</p> <p>CTC Comment: No comment.</p>
4	25/0553/LHE	Mr Tamoor Raja	8 Lune Street, Colne	<p>Permitted Development Notification (Larger Home Extension): Erection of a single storey rear extension (4.3m length, 3.9m height & 3m eaves height).</p> <p>CTC Comment: Colne Town Council has no objections to this development, but would ask that the materials used be in keeping with the surrounding area and in line with the Colne Design Code.</p>

5	25/0556/FUL	Mr Dalu Piliso	Woodlyn, Barrowford Rd, Colne	<p>Full: Erection of 1 no. detached dwelling including fencing and associated landscaping works.</p> <p>CTC Comment: Colne Town Council objects to the design element of this application as it should be more in keeping with the surrounding environment. The Council would have liked to have seen a closer relationship with the design cues of the main house. The flat roofed porch is not in keeping, and the aspect ratio of the windows is incorrect.</p>
6	25/0517/FUL	Mr Gary Hilton	Field to the South East of Bolton Laithe Farm, Coal Pit Lane, Colne	<p>Full: Erection of 2 single storey holiday homes and associated change of use from agricultural land.</p> <p>CTC Comment: This development is outside of the settlement boundary. The Town Council is questioning if this site is sustainable and safe as a holiday let.</p>
7	25/0567/VAR	Mr Dean Brown	3 Greenfield House, Greenfield Rd, Colne	<p>Variation of Condition: Vary Condition 2 (Plans) of Planning Permission 24/0314/VAR</p> <p>CTC Comment: The Town Council objects to this variation and would question how many variations should be approved on an original grant. It is questionable whether this current proposal would have been passed due to the building's proximity to a listed building and it being in a conservation area.</p>
8	25/0570/FUL	Mr Lee Duerden	Craigmore, Keighley Rd, Colne	<p>Full: Erection of a stable block comprising of a tack room and feed store.</p> <p>CTC Comment: No comment.</p>
9	25/0587/AGD	Mr Langley	Agricultural Building 200 Metres North Of The Junction With Red Lane Smithy Lane Colne	<p>Prior Approval: Conversion of an existing agricultural building to form 2 no. dwellings (Use Class C3).</p> <p>CTC Comment: The Town Council is questioning if this development is even allowed given the class Q designation achieved last year.</p>

15. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

- Calderdale Energy Park – Cllr S. Cockburn-Price informed the Town Council that as chairman of the Climate Emergency Working Group at PBC, she has already drafted a response to the proposed wind farm, and this has been approved by the Working Group. Cllr Cockburn-Price offered to forward this to the Town Clerk / RFO to assist with the work to compile a response from the Town Council, to be sent on or before 29th September. The offer of help was greatly appreciated by the Town Clerk.
- Colne-In-Bloom – The update provided by Cllr A. Mann, Chairman of Colne In Bloom, was noted by Members. (The Town Clerk explained that as the Summons template was not updated in time, the Colne In Bloom update has been included in correspondence received for this month only. Going forward, there will be a standalone item for this on the main agenda.)
- Local Government Reorganisation in Lancashire – It was proposed that the Town Clerk send the questions from the survey to all the Councillors along with the options that are currently being considered with a deadline for completion so that a consolidated response can be sent before the deadline on 29th September.
- Pendle Local Plan Fourth Edition Main Modifications Consultation – The Chairman of the Neighbourhood Plan Advisory Committee stated that all the modifications are as per the examination and at this stage, the Town Council has nothing further to add to its initial response.

16. Items for a future month's Agenda

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

- Put the Colne Neighbourhood Plan back as a recurring item on the Full Council agenda.
- To schedule a meeting to discuss the transfer of assets.

17. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 21st October at 7.00 p.m.

Exclusion of the Public

18. Private Item: Alkincoates Walled Garden

Following a detailed and lengthy discussion, the Town Clerk was asked to obtain additional quotes and to take these to the next Finance, Employment & Services Committee meeting.

This meeting concluded at 10:00 p.m.