



MINUTES OF A MEETING OF COLNE TOWN COUNCIL

on Tuesday, 16th December 2025 at 7 p.m. in the Council Chamber of Colne Town Hall

In attendance: Cllr A. Bell, Cllr A. Chamberlain, Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr D. Cockburn-Price, Cllr S. Cockburn-Price, Cllr A. Mann, Cllr I. Robinson, Cllr H. Thomas, Cllr M. Thomas and Cllr B. Wildman.

Officers: Ms. G. Langley (Town Clerk/RFO) and Mr. N. Cutler (Deputy Clerk, Events, Facilities & Administration Officer)

1. Welcome

The Chairman welcomed all to the December 2025 Full Council meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr N. Butterworth, Cllr P. Hannah-Wood, Cllr P. Howarth, Cllr D. Lord and Cllr M. Moffitt.

The Council accepted the apologies received.

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations were received.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 18th November 2025.

Subject to one minor amendment, the Minutes of the meeting held on Tuesday, 18th November were accepted as a true and accurate record.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr H. Thomas

5. Clerk's Update

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

The updates provided by the Clerk/RFO were noted by Members.

6. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

No public were in attendance.

7. Reports from the Borough & County Councils

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

Following commencement of this item, Cllrs A. Bell and A. Chamberlain entered the Chamber to join the meeting.

The update provided by Cllr D. Whip at Lancashire County Council was noted by Members.

In addition to the written update prepared by Cllr S. Cockburn-Price, Members were informed that dates have now been arranged for the consultation on the Keighley Road Conservation Area. There will be meetings held on Saturday, 10th January at Colne Library between 11am and 2pm, and Wednesday, 14th January from 10am until 1pm at the Library and from 5pm until 8pm at Colne Cricket Club.

The update from the Pendle Borough Councillors was noted by Members.

8. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting. Such an exclusion would need to be on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972 (Decision required).

It was proposed that item 21 on the agenda be deemed as a private item due to the sensitive nature of the items being discussed. If any members of the public should be present at the time of discussion of these items, they will be asked to leave the meeting.

9. Finances

- a) To receive a schedule of payments from 11th November to 9th December 2025 for approval by the Chairman. (Decision required)

Following a short discussion, the Schedule of Payments to the value of £109,981.54 was presented to Members and duly signed by the Chairman.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr I. Robinson

- b) To receive a summary of budget, expenditure, and commitments as at 9th December 2025. (Decision required)

Following a short discussion, the Financial Budget Summary was approved by Members.

Proposed by Cllr D. Cockburn-Price

Seconded by Cllr I. Robinson

Approved by Council.

One of the Councillors mentioned the payment to the Christmas Light Contractor of £510 to re-position 15 flags on Albert Rd/Market St. It was explained that this was because the flags were getting tangled in the light displays.

Following a detailed conversation, it was proposed that Officers arrange to remove the flags that are located on the camera poles that are owned by the Town Council, once the weather is deemed suitable.

Proposed by Cllr H. Thomas
Approved by Council.

Seconded by Cllr A. Mann

10. 2026-29 Budget

To consider the presented budget as recommended by the Finance, Employment & Services (FES) Committee.

During a detailed discussion, Members confirmed that they were happy with the recommendations put forward by the FES Committee and agreement was made to:

- *Take the Halloween Event out of the schedule of events going forward.*
- *To reduce the PWLB loan requirement to cover the Town Hall boilers only and to park the proposed project for the Two Bedroomed Flat for the time being, given all the uncertainty around Local Government Reorganisation.*
- *To approve the quotation received for No.2 Albert Road that included the refurbishment of the first-floor windows.*

One Councillor mentioned that there is not much of an inflationary element in the budget presented for years two and three and that perhaps this needs to be revisited.

It was agreed for the budget to go back to the next FES Committee meeting that is scheduled for 13th January 2026.

11. CTC Event Schedule 2026-27

To consider the presented event schedule for 2026-27 as recommended by the FES Committee. (Decision required)

Following a short discussion, the event schedule presented for 2026-27 was approved by Members.

Proposed by Cllr H. Thomas
Approved by Council.

Seconded by Cllr A. Mann

12. Local Government Reorganisation

To receive a summary of the choices made by the district councils. (Information only)

The update presented was noted by Members.

13. Lancashire County Council Budget Consultation

To receive details of an online survey which closes on 13th January 2026. (Information only)

The details for the online survey were noted by Members.

14. Colne Junior Council

To receive an update on the proceedings of the last Junior Council meeting. (Information only)

The update presented was noted by Members.

15. The Great British Rhythm & Blues Festival 2026

To receive an update on the progression of the organisation and operational elements for the 2026 Festival.

The document presented was noted by Members.

16. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

The update provided by the Chairman of the Advisory Committee was noted by Members.

17. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting.

	Application Number	Applicant	Location	Proposal
1	25/0717/FUL	Mr Thomas James Bespoke	Unit 6 Spring Gardens Mill Business Park Spring Gardens Road	Full: Installation of 3 no exhaust flues and 2 no air vents associated with a Spray Booth Extraction System and Waste Wood Burner. CTC Comment: The Town Council feels that there is insufficient information to make an informed comment. If this development has already taken place, then the exhaust flues are not operating correctly. Questions need to be asked regarding noise and air pollution. PBC Officers should commission an environmental survey to assess the situation.
2	25/0773/LBC	Mr Shah	Saint Bartholomews School Exchange Street Colne Lancashire	Listed Building Consent: Demolition and rebuild of boundary wall. CTC Comment: If the existing wall is dangerous then Colne Town Council sees no reason to object, however the applicant must ensure that the wall is re-built using the same materials and that any works are not delayed unnecessarily. The re-build must be done to a reasonable time scale. The Town Councillors were of the view that PBC Officers should undertake an independent inspection of the structural

				integrity of the wall to ensure that this is not being demolished unnecessarily.
3	25/0774/HHO	Mr Cardwell	Alkincoats Hall Farm Red Lane Colne	Full: Erection of a rear orangery, rear dormer extension, car port shelter to main entrance and replacement of a rear window with double doors and a Juliet balcony. CTC Comment: No comment
4	25/0790/TWR	Mr Jake Simpson	Stanley Villa Stables Hill Street Colne Lancashire BB8 0DH	Works to trees within a Conservation Area. CTC Comment: No comment
5	25/0792/FUL	N/A	Unit 6 Whitewalls Industrial Estate Regent Street Colne Lancashire BB8 8LJ	Full: Demolition of 3 no. outbuildings, erection of a portacabin, additional external racking, alterations to elevations of retained buildings, installation of air source heat pumps and reconfiguration of existing yard area. CTC Comment: No comment
6	25/0807/HHO	Mr Robert Hanson	4 Old Brickworks Drive Colne BB8 8HL	Full: Erection of a first floor extension over existing garage. CTC Comment: No comment
7	25/0683/FUL	Miss Heather Forrester	4 Richmonds Court Colne BB8 9HR	Full: Change of use of an existing Funeral Home (Use Class E) to a Residential Care Home (Use Class C2) for up to 2 no. children. CTC Comment: The Town Council is of the view that this is an inappropriate location for a children's care home. This site would be better suited to business use.
8	25/0721/FUL	MR GURMIT SINGH	Burrell Avenue Post Office 1 - 3 Burrell Avenue Colne	Full: Erection of a single storey front and side extension. CTC Comment: The Town Council has no objects to the proposed development however would ask that the applicant retains the existing perimeter hedge.

9	25/0287/FUL	PEARL 2 ltd.	Market Hall Market Street Colne BB8 0HS	Full: Change of use of the ground floor from commercial (Class E) to commercial (Class E) and events space (sui generis) with a drinking establishment (sui generis) and the first floor from residential apartments (Class C3) to office and studio spaces (Class E) including alterations to the external appearance. CTC Comment: The Town Council is in support of this development.
10	25/0816/FUL	InPost UK	300 Burnley Road Colne BB8 8JN	Full: Siting of an InPost Parcel Locker CTC Comment: Colne Town Council feels that this development is dangerous and has potential to cause accidents as the location is too near the highway and will block the line of sight to oncoming traffic.
11	25/0795/HHO	Mrs Moore	41 South Valley Drive Colne BB8 8BQ	Full: Part conversion of integral garage to create a habitable room with storage. CTC Comment: No comment
12	25/0822/FUL	Mr Dalu Piliso	Woodlyn Barrowford Road Colne Lancashire BB8 9QW	Full: Erection of 1 no. detached dwelling including fencing and associated landscaping works. CTC Comment: Colne Town Council welcomes this development however feels that the design would look better with dormer windows to match the door.
13	25/0824/FUL	Mrs Charlotte Stewart	60 - 62 Market Street Colne Lancashire	Full: Erection of a part replacement shopfront to North Elevation. CTC Comment: No comment
14	25/0832/VAR	Miss Hopson	Land To The West Of Garfield Keighley Road Colne	Variation of Condition: Vary Condition 2 (Plans) of Planning Permission 25/0322/FUL. CTC Comment: No comment
15	25/0672/FUL	School Governors	Christ Church Church Of England Primary School Bent Lane Colne Lancashire BB8 7AA	Full: Erection of a single storey extension to existing modular building. CTC Comment: No comment

18. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

- *The UK Town of Culture 2028 Competition – All Councillors were in favour of developing a cultural project for Colne.*
- *Colne In Bloom Newsletter – The update provided by the Chairman of Colne In Bloom was noted by Members.*

Action: For the Town Clerk to further investigate the Town of Culture Competition to clarify what is required and when and to look into obtaining prices for the replacement of the barrier fixings for the Town Floral Displays.

19. Items for a future month's Agenda

Points raised under this item are for information only. Any debate should be limited to five minutes. Points raised will be considered for inclusion as an agenda item at a future meeting.

No items were raised.

20. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 20th January 2026 at 7.00 p.m.

Exclusion of the Public

21. Private Item – Asset Transfers

Following a detailed discussion of the assets put forward by the working group, it was decided that some clarification was needed and that this should be requested as soon as possible.

Action: For the Town Clerk to email all queries to the Chief Executive and the Leader of Pendle Borough Council as soon as possible to allow for future negotiations to take place.

This meeting concluded at 9.48 p.m.