



**SUMMONS TO A MEETING OF COLNE TOWN COUNCIL**  
**on Tuesday, 16<sup>th</sup> April 2024 at 7 p.m. in the Council Chamber of Colne Town Hall**  
**Agenda**

**1. Welcome**

**2. Apologies**

**3. Declarations of Interest**

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**4. Minutes**

To approve as a correct record the Minutes of the meeting held on Tuesday, 19<sup>th</sup> March 2024. (Decision required)

**5. Public Forum**

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

**6. Reports from the Borough & County Councils**

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

**7. Finances**

- a) To receive a schedule of payments from 8<sup>th</sup> March to 9<sup>th</sup> April 2024 for approval by the Chairman. (Decision required)
- b) To receive a summary of budget, expenditure, and commitments as of 31<sup>st</sup> March 2024. (Decision required)

**8. CTC Out of Hours Policy**

To consider the presented policy for adoption as recommended by the Finance, Employment & Services Committee. (Decision required)

**9. Small Grants Awarded – April 2024**

To receive a report from the Town Clerk/RFO giving details of the small grants awarded at the last Finance, Employment & Services Committee meeting. (Information only)

**10. Colne Gala**

To receive an update from the Town Clerk/RFO regarding this traditional annual event. (Information only)

**11. Rental Property – Capital Funding Requirements**

To consider a report from the Town Clerk/RFO regarding the Town Council’s capital funding requirements. (Decision required)

**12. Annual Parish Meeting**

To discuss ideas for this year’s Annual Parish Meeting which is scheduled for 21<sup>st</sup> May 2024 at 6.00 p.m.

**13. Planning**

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

**14. Correspondence Received**

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

**15. Items for a future month’s Agenda**

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

**16. Date & Time of Next Regular Meeting**

The next Full Council meeting will be the Annual General Meeting and is scheduled for Tuesday, 21<sup>st</sup> May at 7.00 p.m.

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 10<sup>th</sup> April 2024

Email: [g.langley@colnetowncouncil.org.uk](mailto:g.langley@colnetowncouncil.org.uk)

Councillors; -

- |                |                        |                        |                     |                 |
|----------------|------------------------|------------------------|---------------------|-----------------|
| Cllr A. Bell   | Cllr N. Butterworth    | Cllr A. Chamberlain    | Cllr D. Clamp       | Cllr D. Clegg   |
| Cllr G. Clegg  | Cllr D. Cockburn-Price | Cllr S. Cockburn-Price | Cllr P. Hannah-Wood | Cllr P. Howarth |
| Cllr D. Lord   | Cllr A. Mann           | Cllr M. Moffitt        | Cllr I. Robinson    | Cllr H. Thomas  |
| Cllr M. Thomas | Cllr B. Wildman        |                        |                     |                 |

***This meeting is open to the Public and will be live streamed on the Council’s YouTube Channel.***

***For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 15<sup>th</sup> April at midday, on 01282 332036 or email: [g.langley@colnetowncouncil.org.uk](mailto:g.langley@colnetowncouncil.org.uk)***