



MINUTES OF A MEETING OF COLNE TOWN COUNCIL

on Tuesday, 19th November 2024 at 7 p.m. in the Council Chamber of Colne Town Hall

In attendance: Cllr A. Bell, Cllr N. Butterworth, Cllr D. Clegg, Cllr G. Clegg, Cllr D. Cockburn-Price, Cllr S. Cockburn-Price, Cllr P. Hannah-Wood, Cllr A. Mann, Cllr M. Moffitt, Cllr I. Robinson, Cllr H. Thomas, Cllr M. Thomas and Cllr B. Wildman.

Officers: Ms. G. Langley (Town Clerk/RFO) and Mr. N. Cutler (Deputy Clerk, Events & Facilities Officer)

1. Welcome

The Chairman welcomed all to the November 2024 Full Council meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr A. Chamberlain, Cllr D. Clamp, Cllr P. Howarth and Cllr D. Lord.

Apologies were also received from Cllr A. Sutcliffe.

The Council accepted the apologies received.

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations were received.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 15th October 2024.

Following a short discussion, the Minutes of the meeting held on Tuesday, 15th October were accepted as a true and accurate record.

Proposed by Cllr D. Cockburn-Price

Seconded by Cllr P. Hannah-Wood

Approved by Council.

5. Clerk's Update

To receive an update from the Town Clerk/RFO on any ongoing projects that are not an agenda item for this meeting.

The updates provided by the Clerk/RFO were noted by Members.

Action: For the Town Clerk/RFO to contact BT about the poor state of the phone boxes on Albert Road

and to follow up with the Police on the data retrieved from the speed indicator devices.

6. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

No public were in attendance.

7. Reports from the Borough & County Councils

To receive reports from representatives from the Borough and County Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

The Borough Councillors present gave a brief update on King George V Park / Playing Field, the Keighley Road Conservation Area Consultation, empty homes, the on-going street sign project, HLF bids for Art and Culture in the town, and an update on last month's planning applications.

8. Finances

- a) To receive a schedule of payments from 9th October to 12th November 2024 for approval by the Chairman. (Decision required)

Following a short discussion, the Schedule of Payments to the value of £134,067.04 was presented to Members and duly signed by the Chairman.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr I. Robinson

- b) To receive a summary of budget, expenditure, and commitments as of 12th November 2024. (Decision required)

Following a short discussion, the Financial Budget Summary was approved by Members.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr P. Hannah-Wood

9. Staff Appraisals

To receive an update from the Town Clerk/RFO regarding this year's appraisal process. (Information only)

The Town Clerk/RFO informed the Councillors that all staff appraisals for 2024/25 have now been completed. In consequence of this, there has been some slight re-structuring of staff and amendments to some of the staff contracts.

The update provided by the Town Clerk/RFO was noted by Members.

10. Free Swimming Initiative

To consider if Colne Town Council would like to support this initiative for 2025/26. (Decision required)

Following a short discussion, it was agreed that Colne Town Council would continue to support this initiative for 2025/26.

Proposed by Cllr H. Thomas
Approved by Council.

Seconded by Cllr P. Hannah-Wood

11. Love to Ride Lancashire

To consider if Colne Town Council would like to register with and support the Winter Wheelers Campaign. (Decision required)

Members agreed that the campaign from Lancashire County Council is an excellent concept that will help benefit residents' health and wellbeing, and it was proposed that the Town Council does all it can to support the project.

Proposed by Cllr P. Hannah-Wood
Approved by Council.

Seconded by Cllr H. Thomas

12. MHCLG Consultation Paper

To consider putting in a collective response to the consultation for remote attendance and proxy voting at local authority meetings. (Decision required)

Following a short discussion, it was proposed that the Town Clerk/RFO send in a collective response for Colne Town Council. Any Councillors wishing to send in an individual response were encouraged to do so.

Proposed by Cllr P. Hannah-Wood
Approved by Council.

Seconded by Cllr H. Thomas

13. Treasure Our Town

To receive an update on the final session held by the Treasure Our Town Group for 2024/25. (Information only)

The update provided was noted by Members.

14. The Great British Rhythm & Blues Festival 2024

To receive an update on the progression of the organisation and operational elements for the 2025 Festival. (Information only)

The Councillors enquired as to whether an additional main stage would be announced and were informed that a meeting is scheduled to take place next week.

The update provided by the Deputy Clerk, Events & Facilities Officer was noted by Members.

15. Pendle Local Plan Fourth Edition – Regulation 19 Publication Consultation

To inform Councillors of this consultation which runs until 5 p.m. on Friday, 6th December and consider a collective response from Colne Town Council.

Cllr S. Cockburn-Price stated that she was very familiar with the document and kindly offered to draft a response on behalf of the Town Council for the Town Clerk to circulate.

Action: For the Town Clerk/RFO to forward the draft response to all Councillors via email for comment, once it has been received, highlighting the deadline of 6th December for submission.

16. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

	Application Number	Applicant	Location	Proposal
1	24/0721/HHO (Extension granted - Please send comments by 20/11/24)	Mr Craig Rigby-Wilson	West Lynn, Barrowford Road, Colne	Full: Erection of a canopy to the annex. CTC Comment: No comment.
2	24/0731/HHO (Extension granted – Please send comments by 20/11/24)	Mr & Mrs Burge	2 Pine Gardens, Vernon Rd, Colne	Full: Erection of a two-storey rear extension No comment required – Property is in Laneshawbridge.
3	24/0128/HHO 24/0012/AP/RE FUSE (APPEAL info only)	Mrs Byker	48 Ruskin Avenue, Colne	Full: Erection of a front porch No comment required – Appeal Information Only
4	24/0760/FUL	The EV Network	Unit 3, Regent House, Regent Street, Colne	Full: Installation of 3 no. EV chargers serving 6 bays with associated electrical equipment (substation and feeder pillar) CTC Comment: Colne Town Council welcomes the introduction of EV chargers.
5	24/0771/TCA (Info only already decided)	Mr Binns	Bank House, 61 Albert Rd, Colne	T1 Lime crown raise up to 5m – T2 Willow remove – G1 Limes crown raise group and reduce by 5% CTC Comment: No comment.
6	24/0791/HHO	Mr Andrew Robertson	42 Standroyd Drive, Colne	Full: Demolition of existing single storey garage and erection of a single storey rear and side extension CTC Comment: No comment.

17. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

- The Local Council Award Scheme – *The Councillors did not set a deadline on this, however the Councillors and the Town Clerk agreed that this was something that the Town Council should aspire to.*

- The Corporate Peer Challenge is an improvement tool offered jointly with the LGA to the largest parish and town councils – *following a short discussion it was agreed for the Town Clerk/RFO to investigate the possibility of this for Colne Town Council.*

18. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

No items were raised.

19. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 17th December at 7.00 p.m.

At this point in the meeting, due to commitments that cannot be avoided, the Chairman informed Members that the January Full Council meeting will be held one week before the scheduled date and will now be on Tuesday, 14th January 2025.

This meeting concluded at 8.40 p.m.