



**MINUTES OF A MEETING OF THE EVENTS COMMITTEE
on Tuesday 7th January 2024 at 7pm
in the Council Chamber of Colne Town Hall**

In attendance: Cllr. A Chamberlain, Cllr. M Thomas, Cllr. H Thomas, Cllr. N Butterworth, Cllr. I Robinson, Cllr. A Mann and Cllr. P Hannah-Wood.

Also in attendance: Mr. Nathan Cutler (Events & Facilities Officer) and Mr. Craig Edwards (Co-opted member)

1. Welcome

Cllr. A Chamberlain, Chairwoman of the Events Committee, welcomed everyone to the January Events Committee meeting.

2. Apologies

Apologies were received from Cllr. D Lord, Cllr. M Moffitt & Miss. Hayley Murphy (Colne Citadel Manager).

Accepted by Committee

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations of interest.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday 7th November 2023. (Decision required)

The minutes of the meeting held on Tuesday 7th November 2023 were approved as a true and accurate record.

***Proposed by: Cllr. P Hannah-Wood
Approved by Committee***

Seconded by: Cllr. N Butterworth

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee. (Information only)

No public present.

6. Remembrance Sunday – Feedback

To receive a verbal update on the feedback from the Remembrance Sunday Parade. (Information only)

Committee members received an update on the feedback from the 2023 Remembrance Sunday Parade.

ACTION: Events Officer to investigate other brass bands available for the service.

ACTION: Events Officer to look at a different marching tune for the parade.

7. Christmas in Colne – Feedback

To receive a verbal update on the feedback from the Christmas in Colne event. (Information only)

Committee members received an update on the feedback from the 2023 Christmas in Colne event.

ACTION: Events Officer to investigate the possibility of having some outdoor stalls at the event.

8. Easter in Colne – Saturday 30th March 2024

To receive an update on the progress of the Easter in Colne event which will take place on the 30th March 2024. (Information only)

Committee members received an update on the progress of the Easter in Colne event which will be held on Saturday 30th March 2024. It was also discussed that with the market closure and the potential temporary closure of Parliament Street Car Park the Council would lose a large portion of the event space in the Town Centre so it was agreed for a road closure to be put in place for the Easter Event.

Proposed by: Cllr. P Hannah-Wood

Seconded by: Cllr. N Butterworth

Approved by Committee

9. Family Fun Day – Sunday 14th July 2024

To receive an update on the progress of the Family Fun Day event which will take place on the 14th July 2024. (Information only)

Committee members received an update on the progress of the Family Fun Day event which will be held on Sunday 14th July 2024.

ACTION: Events Officer to investigate adding a quiet area for the SEND Community.

10. Colne Grand Prix – Tuesday 23rd July 2024

To receive an update on the progress of the Colne Grand Prix event which will take place on the 23rd July 2024. (Information only)

Committee members received an update on the progress of the Colne Grand Prix which will be held on Tuesday 23rd July 2024.

ACTION: Events Officer to report the condition of the one-way system to have the road surface repaired in advance of the event.

11. Hallowe'en in Colne – Saturday 26th October 2024

To receive an update on the progress of the Hallowe'en in Colne event which will take place on the 26th October 2024. (Information only)

Committee members received an update on the progress of the Hallowe'en in Colne event which will be held on Saturday 26th October 2024.

12. Remembrance Sunday – Sunday 10th November 2024

To receive an update on the progress of the Remembrance Sunday Parade which will take place on the 1st November 2024. (Information only)

Committee members received an update on the progress of the Remembrance Sunday Parade which will be held on Sunday 10th November 2024.

13. Colne Christmas Light Switch On – Saturday 30th November 2024

To receive an update on the progress of the Colne Light Switch On event which will take place on the 30th November 2024. (Information only)

Committee members received an update on the progress of the Colne Christmas Light Switch On which will be held on Saturday 30th November 2024.

14. Update from Colne BID

To receive a verbal update from the manager of Colne BID in relation to current BID activities/plans. (Information only)

The Colne Business Improvement District Manager, Mrs. A McGladdery was not in attendance so therefore no update was presented to the Committee.

15. Items for a future month's Agenda

Points raised under this item are for information only and should be limited to five minutes only to consider them for the agenda for a future month.

The Committee raised the following items for a future month's agenda:

- *Collaborating with Colne BID.*

16. Date & Time of Next Regular Meeting

The next Events Committee meeting is on Tuesday 12th March at 7pm.

Meeting concluded 8.17pm.