



MEETING OF THE GREAT BRITISH RHYTHM & BLUES FESTIVAL ADVISORY COMMITTEE on Monday, 7th August 2023 at 6.30pm at Colne Town Hall

1. Welcome

Cllr M. Thomas, Chairman, welcomed all to the August 2023 Great British Rhythm & Blues Festival Advisory Committee meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr D. Lord and Cllr A. Chamberlain.

Accepted by Committee

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations of interest.

4. Minutes

To approve as a correct record, the Minutes of the meeting held on Monday 12th June 2023 (Decision required).

The Minutes of the meeting held on Monday, 12th June 2023 were accepted as a true and accurate record.

Proposed by: Cllr A. Bell

Seconded by: Cllr I. Robinson

Approved by Committee

5. Venue Update

To receive an update on the status of the main venues. (Information only)

Committee members received an update regarding the main venues for this year's festival. Members were informed of the dates that the backline, stage lighting and PA equipment is being installed in preparation for the festival as well as what resources the Town Council are providing in the main stages.

6. Marketing Update

To receive an update about the Marketing and PR for the Great British Rhythm & Blues Festival. (Information only)

Committee members received an update regarding the Marketing and PR activity for this year's festival including banners, festival programmes, sponsored social media posts, editorial pieces in Colne Life.

7. Catering Update

To receive an update on the Catering Tenders for the 2023 festival. (Information only)

Committee members received an update on the Catering Tenders for this year's festival. Members were informed that one of the successful tenderers has now lost their pitch and it will be re-allocated on a first come first served basis.

8. Artist Update

To receive an update on the artists bookings for the 2023 festival. (Information only)

Committee members received an update regarding one of the main stage bands being replaced on the line up for this year's festival.

9. Tickets

To receive an update on ticket and camping sales to date. (Information only)

Committee members received an update on the ticket and camping sales to date.

10. Volunteer Update

To receive an update on the progress of recruiting volunteers for the 2023 festival. (Information only)

Committee members received an update on the progress of recruiting volunteers for this year's festival. Members were informed that a lot of the volunteering positions on the Friday and Saturday had now been filled with a small number of positions remaining for the Sunday of the festival.

11. Official Fringe Venue Update

To receive an update on the Official Fringe Venues programmed by Colne Blues Society for the 2023 festival. (Information only)

Committee members received an update from Colne Blues Society regarding the Official Fringe element of the festival. Members were informed that over the weekend they will be 14 Official Fringe Venues which will be easily identified with Official Fringe window stickers.

12. Operational Elements of the Festival

To receive an update on the operational elements of the 2023 festival. (Information only)

Items to be updated on:

- Road Closure
- Security
- First Aid
- Waste Management
- Street Entertainment
- Toilets

Committee members received an update on the operational elements of the 2023 festival. Members were updated on the following elements:

- Road Closure

- *Security*
- *First Aid*
- *Waste Management*
- *Street Entertainment*
- *Toilets*
- *Hop on Hop Off Bus*
- *Merchandise*

13. Town Hall Bar

To receive an update on how the Town Hall will be used over the festival weekend. (Information only)

Committee members were updated on how the Town Hall will be used of the festival weekend. Members were informed that the Town Council are operating two bars this year, a bar located inside the Town Hall and one located outside of the Town Hall. Members were also informed that they will be a variety of acts on inside the Town Hall and it will also be used as a First Aid and Security point.

14. Update from Colne Blues Society

To receive an update from Colne Blues Society on the progress made with the organisation of the main venues and the official fringe venues. (Information only)

Committee members received an update from Colne Blues Society on the progress of the Main Venues and the Official Fringe Venues.

15. Items for a Future Agenda

Points raised under this item are for information only and should be limited to five minutes only to consider them for the agenda for a future month. (Information only)

No items were raised for a future month's agenda.

16. Date & Time of Next Meeting

The next Great British Rhythm & Blues Festival Advisory Committee meeting is scheduled for Monday 9th October 2023.

Meeting concluded at 7.14pm