



SUMMONS TO A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 20th February 2024 at 7 p.m. in the Council Chamber of Colne Town Hall
Agenda

1. Welcome

2. Apologies

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 19th January 2024. (Decision required)

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

6. Reports from the Borough & District Councils

To receive reports from representatives from the Borough and District Councils on any works / projects being delivered in Colne, who have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

7. Finances

a) To receive a schedule of payments from 17th January to 13th February 2024 for approval by the Chairman. (Decision required)

b) To receive a summary of budget, expenditure, and commitments as of 13th February 2024. (Decision required)

8. CTC Financial Risk Register

To consider the amendments made to the Town Council's Financial Risk Register as recommended by the Finance, Employment & Services Committee. (Decision required)

9. CTC Internal Controls Document

To review the amendments made to the presented document as recommended by the Finance, Employment & Services Committee. (Decision required)

10. CTC Complaints Policy

To review amendments made to this document as recommended by the Finance, Employment & Services Committee. (Decision required)

11. Rental Property – Capital Funding Requirements

To consider a report from the Town Clerk/RFO regarding the Town Council's capital funding requirements. (Decision required)

12. Equipment Storage

To receive a report from the Finance, Employment & Services Committee regarding the rental of two units at North Valley Mill. (Decision required)

13. CTC Meeting Calendar 2024/25

To consider the presented meeting schedule for 2024/25. (Decision required)

14. Allotment Allocation Policy

To consider the amended allocation policy presented, as recommended by the Allotments Committee.

15. Allotment Agreement

To consider the allotment agreement amendments presented, as recommended by the Allotments Committee.

16. Beat The Street

To receive a presentation from the Healthy Lifestyle Manager & Together on Active Pendle Lead at Pendle Leisure Trust regarding bringing this popular community game to Pendle.

17. The Great British Rhythm & Blues Festival 2024

To receive an update on the progression of the organisation and operational elements for the 2024 Festival.

18. Colne Neighbourhood Plan

To receive an update from either the Town Clerk or the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

19. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

20. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

- Colne BID Newsletter
- CYAG Newsletter
- Inspire Pendle – Request for room space.

21. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

22. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 19th March at 7.00 p.m.

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 14th February 2024

Email: g.langley@colnetowncouncil.org.uk

Councillors; -

Cllr A. Bell	Cllr N. Butterworth	Cllr A. Chamberlain	Cllr D. Clamp	Cllr D. Clegg
Cllr G. Clegg	Cllr D. Cockburn-Price	Cllr S. Cockburn-Price	Cllr P. Hannah-Wood	Cllr P. Howarth
Cllr D. Lord	Cllr A. Mann	Cllr M. Moffitt	Cllr I. Robinson	Cllr H. Thomas
Cllr M. Thomas	Cllr B. Wildman			

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 19th February at midday, on 01282 332036 or email: g.langley@colnetowncouncil.org.uk