



MINUTES OF A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 21st February 2023 at 7pm in the Council Chamber of Colne Town Hall

In attendance: Cllr N. Butterworth, Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr P. Howarth, Cllr D. Lord, Cllr J. Nixon, Cllr M. Thomas, Cllr H. Thomas and Cllr B. Wildman.

Officers: Ms. G. Langley (Town Clerk/RFO) and Mr. N. Cutler (Events & Administration Officer)

1. Welcome

The Chairman welcomed all to the February 2023 Full Council meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr M. Chung, Cllr S. Cockburn-Price, Cllr D. Cockburn-Price, Cllr E. Hurley, Cllr A. Mann and Cllr K. McNulty.

The Council accepted the apologies received.

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

Cllr N. Butterworth declared a pecuniary interest in item 10 on the agenda – Colne Gala, although this item states it is for information only.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 17th January 2023.

The Minutes of the meeting held on Tuesday, 17th January 2023 were accepted as a true and accurate record.

Proposed by Cllr D. Clamp

Seconded by Cllr G. Clegg

Approved by Council.

5. Public Forum

To consider questions, statements or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Committee.

No public were in attendance.

6. Finances

- a) To receive a schedule of payments from 12th January 2023 to 14th February 2023 for approval by the Chairman. (Decision required)

Following a short discussion, the Schedule of Payments to the value of £76,593.09 was presented to Members and duly signed by the Chairman.

Proposed by Cllr B. Wildman
Approved by Council.

Seconded by Cllr J. Nixon

- b) To receive a summary of budget, expenditure, and commitments as at 14th February 2023. (Decision required)

The Financial Budget Summary presented was approved by Members.

Proposed by Cllr B. Wildman
Approved by Council.

Seconded by Cllr H. Thomas

7. Free Swimming 2023/24

To receive an update from the Town Clerk/RFO regarding the arrangements for 2023/24. (Information only)

Following on from a request made at the last FES meeting, the Town Clerk informed the Council that Pendle Leisure Trust had stated that they could not devise a payment scheme based on numbers attending as this would not work operationally. However, in light of the change to precept income payments for 2023/24 onwards, Pendle Leisure Trust did agree to Invoice the Town Council quarterly for this service.

8. Cyber Essentials

To receive a report from the Town Clerk/RFO with regard to this Government Backed Scheme. (Decision required)

Following a discussion, it was agreed that this is not something that the Town Council would need to do at present, based on current operations. Members agreed that this could be reviewed in 12 months' time.

Proposed by Cllr J. Nixon
Approved by Council.

Seconded by Cllr D. Lord

9. SPID Update

To receive an update from the Town Clerk/FRO regarding any additional information gathered.

The Town Clerk/RFO informed Members that Altham Parish Council have been approached for a quote to determine how much it would cost to buy two, or maybe three of the speed indicator devices recommended, however a response has not yet been received. An email was sent to LCC Speed Management on 9th February to ascertain information on any existing back plates already erected in the area. A response has been received, however due to staff leave, there has not been sufficient time to go through the documentation in detail.

The Town Clerk/RFO stated that some funding is available for the speed indicator devices, as this has been allocated by the Colne Area Committee, however an element of the funds would need to be utilised before 31st March 2023, in order to secure the full amount of the funding available.

It was suggested that as the installation of new back plates is quite a long process, that the Town Council look at placing the devices on existing back plates in the meantime. (We would need to ensure that the backplates are fit for purpose first.)

Two options were put forward as follows:

Option 1 That once the quote is received and the purchase approved by Committee, the Town Clerk/RFO request a pro-forma Invoice to be sent through to enable the funds to be spent before the end of this financial year.

Option 2 That as Altham Parish Council have stated that they have some devices that we can use, once the existing back plates have been verified, we utilise the service provided by Altham Parish Council for maybe two or three visits, to trial the devices in our area. The aforementioned service is billed at £150 per visit and it could be requested for the visits to be invoiced in advance, so that an element of the funding would be spent before the end of this financial year.

Following a detailed discussion, Members agreed for this to be reviewed at the next Finance, Employment & Services Committee meeting, scheduled for Tuesday, 7th March 2023.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr N. Butterworth

10. Colne Gala

To receive information from the Town Clerk/RFO regarding the decision made by the Finance, Employment & Services (FES) Committee to support the 2023 event. (Information only)

The Town Clerk informed Members of the decision made by the FES Committee to approve the request for the Town Council to fund the road closure and the traffic management for the event. It was stated that a total sum of £3,000 had been agreed.

Cllr N. Butterworth thanked the Town Council for its support of the event.

11. The Great British Rhythm & Blues Festival 2023

To receive an update on the progression of the organisation and operational elements for the 2023 Festival.

The Events, Admin & Facilities Officer informed the Council that all the operational elements for the festival have been booked. Colne Blues Society have been busy programming the two main stages, the second stage being confirmed as the Exchange Project Stage over at St. John's. 122 event tickets have been sold, along with 36 Camping Pitches. The catering tender has also been issued and is on the website.

The Blues Festival update provided was noted by Members.

12. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Working Group on the progress of the Project. (Information only)

The Town Clerk/RFO informed Members that following the receipt of the Town Council's response to the clarification note, the Examiner has requested that a formal hearing take place.

This hearing will take place on Wednesday, 15th March at Colne Town Hall, and will consist of four sessions which will be mainly concerned with the housing site allocations and the green space designations within the Colne Neighbourhood Development Plan.

Members of the Public are welcome to attend the hearing, however, there will be no opportunity for them to participate in the sessions.

The Colne Neighbourhood Plan update provided by the Town Clerk/RFO was noted by Members.

13. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting.

	Application Number	Applicant	Location	Proposal
1	23/0052/HHO <i>(Extension granted until 23/2/23)</i>	Mr Chris Jessop	9 Castle Court, Colne, Lancashire	Full: Erection of first floor extension over existing double garage. <i>CTC Comment: Colne Town Council have no objection to this development as long as the same materials are used that are present in the existing building.</i>
2	23/0081/CEU	Mr Sid Shorten	Land To The South Of 34 Lenches Road, Colne	Certificate of Lawful Use (S.191 Existing use): Lawful start commenced on site prior to 9th of October 2021 of Planning Permission 18/0544/FUL. <i>CTC Comment: No Comment</i>
3	23/0082/FUL	Mr David Cockburn-Price	Heyroyd Farm, Skipton Old Road, Colne	Full: Erection of two storey rear extension with alterations and the change of use of agricultural land to garden and landscaping. <i>CTC Comment: Colne Town Council welcome this development's sympathetic design and repurpose of an old and currently unused building.</i>

4	23/0084/LHE	Mr John Cayley	53 Barrowford Road, Colne, Lancashire	Permitted Development Notification (Larger Home Extension): Erection of a single storey extension to rear (6.90 length, 4.00 height and 2.56 eaves height) and pitched roof extension to rear of attached garage. <i>CTC Comment: No Comment</i>
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14. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

No correspondence received.

15. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

There were no items raised for a future agenda, however a number of items were mentioned that Members thought that the Council should be aware of:

- *Parking on pavements*
- *Drug Abuse in Colne*
- *Borough Council and Town Council meeting clashes - (Town Clerk to contact the Committee Administrator at PBC)*

16. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 21st March at 7.00 p.m.

This meeting was concluded at 8.55 p.m.