



**SUMMONS TO A MEETING OF THE FINANCE, EMPLOYMENT & SERVICES COMMITTEE
on Tuesday, 4th October 2022 at 7pm in the Council Chamber of Colne Town Hall**

Agenda

1. Welcome

2. Apologies

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 6th September 2022. (Decision required)

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee.

6. Financial Update

To receive a summary of the latest financial position and detailed cost headings as at 24th September 2022. (Decision required)

- a) Financial Budget Summary.
- b) Income & Expenditure Report.
- c) Balance Sheet.

7. Blues Financial Update

To receive an estimate of the financial cost incurred in delivery of the 2022 festival. (Information only)

8. Budget Discussion

To review last year's estimated budget for 2023/24 and consider any amendments that may need to be made.

9. CCTV Contract

To receive an update from the meeting with the current contractor and decide on any actions to be taken. (Decision required)

10. Ground Maintenance Tender Update

To receive an update on the progress made with the preparation of the Grounds Maintenance Tender Documents.

11. Town Hall Maintenance

To receive an update on any scheduled works or identified maintenance issues. (Information only)

12. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month. (Information only)

13. Date & Time of Next Regular Meeting

The next Finance, Employment & Services Committee meeting is an extraordinary meeting to finalise the Grounds Maintenance Tender Documents and is scheduled for Wednesday, 12th October, at 7.00 p.m.

The next regular meeting of the Finance, Employment & Services Committee will be held on Tuesday, 1st November, at 7.00 p.m.

Signed: *Gina Langley*

Date: 29th September 2022

MEMBERSHIP OF COMMITTEE

Cllr D. Clegg

Cllr G. Clegg

Cllr D. Cockburn-Price

Cllr E. Cornish

Cllr J. Nixon

Cllr H. Thomas

Cllr B. Wildman

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 3rd October at midday, on 01282 332036 or email: g.langley@colnetowncouncil.org.uk