



SUMMONS TO A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 21st March 2023 at 7 p.m. in the Council Chamber of Colne Town Hall
Agenda

1. Welcome

2. Apologies

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday, 21st February 2023. (Decision required)

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively, of 15 minutes to make their representations to the Council. (Information only)

6. Finances

- a) To receive a schedule of payments from 15th February 2023 to 14th March 2023 for approval by the Chairman. (Decision required)
- b) To receive a summary of budget, expenditure, and commitments as of 14th March 2023. (Decision required)

7. CTC Risk Registers

To consider the Council's updated risk registers as recommended by the Finance, Employment & Services Committee. (Decision required)

8. CTC Small Grants Policy

To consider the presented policy for approval as recommended by the Finance, Employment & Services Committee. (Decision required)

9. Internal Controls Document

To consider the presented document for approval. (Decision required)

10. Insurance Review

To consider the Insurance Renewal documents presented. (Decision required)

11. SPID Update

To receive an update from the Town Clerk/RFO on the progress of the project. (Information only)

12. Town & Parish Council Elections – 4th May 2023

To receive an update from the Town Clerk/RFO on the upcoming elections. (Information only)

13. The Great British Rhythm & Blues Festival 2023

To receive an update on the progression of the organisation and operational elements for the 2023 Festival. (Information only)

14. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee on the progress of the Project. (Information only)

15. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

16. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

17. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

18. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 18th April at 7.00 p.m.

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 15th March 2023

Email: g.langley@colnetowncouncil.org.uk

Councillors; -

Cllr N. Butterworth

Cllr M. Chung

Cllr D. Clamp

Cllr D. Clegg

Cllr G. Clegg

Cllr S. Cockburn-Price

Cllr D. Cockburn-Price

Cllr E. Cornish

Cllr P. Howarth

Cllr E. Hurley

Cllr D. Lord

Cllr A. Mann

Cllr K. McNulty

Cllr J. Nixon

Cllr M. Thomas

Cllr H. Thomas

Cllr B. Wildman

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 20th March at midday, on 01282 332036 or email: g.langley@colnetowncouncil.org.uk