



**SUMMONS TO A MEETING OF COLNE TOWN COUNCIL**  
**on Tuesday, 17<sup>th</sup> May 2022 at 7pm in the Council Chamber of Colne Town Hall**  
**Agenda**

**1. Welcome**

**2. Apologies**

**3. Voting in of Council Officers for the forthcoming municipal year**

To vote in the Elected Officers for the 2022/2023 municipal year.

Chairman of Council

The new chairman will then take his or her seat and take the meeting as per the agenda below.

Vice Chairman of Council

**4. Council Committees, Advisory Committees and Working Groups**

To consider the proposed Standing Committees, Advisory Committees and Working Groups and elect Chairman, Vice Chairman and Members of each Standing Committee, Advisory Committee and Working Group.

Standing Committee Members

Allotments Committee

Finance, Employment & Services Committee

Events Committee

Advisory Committee Members

Colne Neighbourhood Plan Advisory Committee

Blues Festival Advisory Committee

Working Group Members

Alkincoates Park Working Group

**5. Declarations of Interest**

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**6. Minutes**

To approve as a correct record the Minutes of the meeting held on Tuesday 19<sup>th</sup> April 2022. (Decision required)

## **7. Public Forum**

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total, collectively of 15 minutes to make their representations to the Council.  
(Information only)

## **8. Finances**

- a) To receive a schedule of payments from 10<sup>th</sup> April to 10<sup>th</sup> May 2022 for approval by the Chairman.  
(Decision required)
- b) To receive a summary of budget, spend and commitments as at 30<sup>th</sup> April 2022. (Decision required)

## **9. Review Terms of References**

To review the Council's Terms of Reference for the following Committees and Working Groups.

- a) Allotment Committee
- b) Events Committee
- c) Finance, Employment & Services Committee
- d) Neighbourhood Plan Advisory Committee
- e) Blues Festival Advisory Committee
- f) Alkincoates Park Working Group

## **10. Standing Orders & Financial Regulations**

To approve the recently reviewed Standing Orders and Financial Regulations for adoption for the 2022/2023 municipal year.

## **11. Colne Market Forum Meeting**

To receive a report from the Town Clerk providing details from the Market Forum meeting held on Thursday, 21<sup>st</sup> April 2022. (Information only)

## **12. IT Security Provision**

To consider the recommendation from the Finance, Employment & Services Committee regarding IT security. (Decision required)

## **13. Correspondence Received**

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

## **14. Items for a future month's Agenda**

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

## **15. Date & Time of Next Regular Meeting**

The next Full Council meeting is scheduled for Tuesday, 21<sup>st</sup> June 2022 at 7.00pm.

Signed: *Gina Langley*

Gina Langley – Clerk to Colne Town Council

Tel: 01282 861888

Date: Wednesday, 11<sup>th</sup> May 2022

Email: [g.langley@colnetowncouncil.org.uk](mailto:g.langley@colnetowncouncil.org.uk)

Councillors; -

Cllr N. Butterworth

Cllr M. Chung

Cllr D. Clamp

Cllr D. Clegg

Cllr G. Clegg

Cllr S. Cockburn-Price

Cllr D. Cockburn-Price

Cllr E. Cornish

Cllr P. Howarth

Cllr E. Hurley

Cllr D. Lord

Cllr A. Mann

Cllr K. McNulty

Cllr J. Nixon

Cllr M. Thomas

Cllr H. Thomas

Cllr B. Wildman

***This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.***

***For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday, 16<sup>th</sup> May at midday, on 01282 332036 or email: [g.langley@colnetowncouncil.org.uk](mailto:g.langley@colnetowncouncil.org.uk)***