



**MINUTES OF A MEETING OF COLNE TOWN COUNCIL
on Tuesday, 21st June 2022 at 7 p.m. in the Council Chamber of Colne Town Hall**

In attendance: Cllr N. Butterworth, Cllr D. Clamp, Cllr D. Clegg, Cllr G. Clegg, Cllr S. Cockburn-Price, Cllr D. Cockburn-Price, Cllr D. Lord, Cllr A. Mann, Cllr M. Thomas, Cllr H. Thomas, and Cllr B. Wildman.

Officers: Ms G. Langley (Town Clerk/RFO) and Mr N. Cutler (Events & Administration Officer)

Others in attendance: Cllr K. McGladdery (Public Forum)

1. Welcome

The Chairman welcomed all to the June Full Council meeting of Colne Town Council.

2. Apologies

Apologies were received from Cllr M. Chung, Cllr E. Cornish, Cllr P. Howarth, and Cllr K. McNulty.

The Council accepted the apologies received.

Absent: Cllr E. Hurley and Cllr J. Nixon

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

As Trustee's of Colne Youth Action Group, Cllr D. Cockburn-Price and Cllr S. Cockburn-Price declared a non-pecuniary interest in item 8 on the agenda – CYAG Grant Application.

4. Minutes

To approve as a correct record the Minutes of the meetings held on Tuesday, 17th May 2022 and Tuesday, 24th May 2022.

Subject to two minor amendments, the Minutes of the meetings held on Tuesday, 17th May 2022 and Tuesday, 24th May 2022 were accepted as a true and accurate record.

***Proposed by Cllr D. Cockburn-Price
Approved by Council.***

Seconded by Cllr D. Clamp

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee.

Cllr K. McGladdery spoke to the Councillors regarding Item 14 on the agenda – Correspondence Received – Letter regarding the management of Alkincoates Park.

Following Cllr McGladdery's comments, a lengthy discussion was held on the management of the Walled Garden in Alkincoates Park.

6. Finances

- a) To receive a schedule of payments from 11th May to 14th June 2022 for approval by the Chairman.
(Decision required)

The Schedule of Payments to the value of £71,541.56 was presented to Members and duly signed by the Chairman.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr D. Cockburn-Price

- b) To receive a summary of budget, spend and commitments as of 14th June 2022. (Decision required)

The Financial Budget Summary was approved by Members.

***Proposed by Cllr H. Thomas
Approved by Council.***

Seconded by Cllr D. Cockburn-Price

7. Fees & Charges

To review the presented policy and consider the proposed fees and charges for 2022/23 as recommended by the Finance, Employment & Services (FES) Committee. (Decision required)

The presented policy and the charges proposed for 2022/23 were approved by the Council.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr D. Cockburn-Price

8. CYAG Grant Application

To review the recommendation from the FES Committee regarding a grant application from the Colne Youth Action Group. (Decision required)

The recommendations from the FES Committee were approved by the Council as follows:

- That the Council donates the requested amount of £10,000, to be put towards the purchase of a minibus by CYAG.
- That as the available budget for grants is insufficient to cover this amount, the money is taken from the Community Development Earmarked Reserve.

***Proposed by Cllr D. Clegg
Approved by Council.***

Seconded by Cllr H. Thomas

9. Recruitment Update

To receive a verbal update on the progression of the recruitment of a Finance Officer. (Information only)

The Town Clerk informed Members that the Finance Officer vacancy has been offered to the preferred candidate and was pleased to say that the position has been accepted. The chosen candidate has given a provisional start date of Monday, 11th July 2022.

10. Rainbow Flag – Gay Pride Anniversary

To consider a request for the Town Council to fly the Rainbow Flag to mark the 50-year anniversary of Gay Pride. (Decision required)

Following a short discussion, it was approved to fly the Rainbow Flag until 30th June, on one of the poles opposite the Town Hall.

***Proposed by Cllr S. Cockburn-Price
Approved by Council.***

Seconded by Cllr H. Thomas

11. Gib Hill Area

To nominate a Councillor to represent Colne Town Council on the Gib Hill Working Group and to consider the Council's involvement with Gib Hill and the plans to designate this area as a Local Nature Reserve. (Decision required)

Following a brief discussion, Cllr B. Wildman was nominated to represent Colne Town Council on the Gib Hill Working Group.

***Proposed by Cllr M. Thomas
Approved by Council.***

Seconded by Cllr D. Lord

12. Colne Neighbourhood Plan

To receive an update from the Chairman of the Neighbourhood Plan Advisory Committee (NPAC) on the progress of the Project and to approve the following document:

- Colne Design Codes

The Chairman of the Neighbourhood Plan Advisory Committee informed Members that the Health Check for the Colne Neighbourhood Plan has now been completed, and a report received giving feedback on how the plan could be improved. This report has been sent to the Advisory Committee, along with details of how we plan to address the comments. The NPAC will be meeting on 4th July to review the response to the Health Check, consider the Basic Conditions Statement and review the revised development plan. It is hoped that enough work will have been completed to allow the Advisory Committee to approve these documents for recommendation to Full Council on 19th July 2022. If approved by the Council on 19th, the suite of documents can then be submitted to the Local Authority on Wednesday, 20th July for Regulation 15.

It was explained to the Councillors that the document up for approval at this meeting, has been amended to improve its useability, reflecting the comments received during the informal consultation by Pendle Borough Council.

The revised Colne Design Code document was approved by Members.

13. Planning

To provide the opportunity to comment on Planning Applications lodged in Colne and environs since the last Full Council meeting. (Decision required)

	Application Number	Applicant	Location	Proposal
1	22/0224/FUL	Colne Dramatic Society	The Little Theatre River Street Colne	Full: Erection of a single storey extension to provide foyer and toilet facilities. CTC Comment: Colne Town Council has been made aware that amended plans are to be submitted for this development. CTC is eager to see the plans that are brought forward.
2	22/0333/FUL	DVL Properties Ltd	Land to the West of Garfield Keighley Road Colne	Full: Erection of two detached dwellings. CTC Comment: The Town Council objects to this development as it feels that this is the wrong location for this type of development. Although the application states minimal damage to a listed building, Colne Town Council fears that this is not the case. The development would affect the local amenity and would have a negative impact on adjacent Conservation Areas. Although quality materials are being used, the proposed development does not fit in with the traditional houses on Keighley Road. There is concern over the boundary treatments and the location as there is the potential to lead to the merging of settlements. There is also concern over the flat roof design.
3	22/0346/FUL	Cardtronics UK Ltd Trading As CASHZONE	46 Glen Street Colne Lancashire	Full: The retention of an Automated Teller Machine (retrospective). CTC Comment: No comment

4	22/0347/ADV	Cardtronics UK Ltd Trading As CASHZONE	46 Glen Street Colne Lancashire	Advertisement Consent: Installation of 1 no. illuminated Logo panel and 1 no. illuminated top sign, surrounding an Automated Teller Machine (retrospective) . CTC Comment: No comment
5	LCC/2022/0032	Colne Primet Academy	Colne Primet Academy Dent Street Colne	Erection of a 2-storey teaching block including a SEN unit; internal modifications & refurbishment to several areas of the existing main building; additional staff car parking and vehicular entrance off Cuerden Street. CTC Comment: The Town Council has no objection to this development; however, it would ask that the movement of traffic in the area is re-assessed, and for the developer to ensure that any cladding is sympathetic to the surrounding environment.
6	22/0366/TPO	Mrs Norma Singh	1 Bent Lane Colne Lancashire	Works to trees subject to a TPO. CTC Comment: No comment
7	22/0385/HHO	Mr and Mrs James Corner	Blue Slate Farm Smithy Lane Colne	Full: Proposed Family Annexe Building. CTC Comment: Colne Town Council is concerned that this is more than an annexe, as the building is too far from the main building. This, combined with the work that has been done previously to the building will be stretching the 50% permitted extension limit. Essentially, the applicant is seeking permission to build an additional house in the garden, which would not be allowed in The Green Belt.
8	22/0306/FUL	Ivegate Mews RTM Co. Ltd	Ivegate Mews Ivegate Colne	Full: Replace existing timber windows with UPVC windows. CTC Comment: No comment
9	22/0398/FUL	Saint Gobain Building Distribution	Unit 6 Whitewalls Industrial Estate Regent Street	Full: Re-cladding and roofing of building. CTC Comment: No comment

14. Correspondence Received

Details of any correspondence that the Full Council has received that requires presenting or reviewing at Full Council.

- Letter regarding the management of Alkincoates Park

Following a discussion, it was agreed to forward this correspondence to the Alkincoates Park Working Group for their consideration.

Action: The Town Clerk to inform the resident of the Council's intention.

The Chairman of the Finance, Employment & Services Committee informed the Councillors that the order has now been issued for the purchase of a vehicle for the Lengthsmen.

One Member informed the Council that correspondence was received regarding dangerous anti-social behaviour involving a BB Gun. The incidents happened on Saturday night / early Sunday morning.

Another Member stated that correspondence has been received regarding the poor state of the Bus Shelters in Colne. There is also a bench near the bus stop opposite the Municipal Hall that requires attention.

Action: Town Clerk / RFO to inform Global (formerly Primesight) regarding the damage received to the bus shelters that they own in Colne.

It was suggested that the Council Officers / Lengthsmen conduct an audit of all the other bus shelters in Colne and report any that require attention to the relevant authorities.

The Chairman informed the Councillors that correspondence has been received stating that the memorial plaques put out for Cllr Tony Greaves have been stolen. Members were informed that this has been reported to the Police.

15. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month.

- *Bus Shelters and Benches*

16. Date & Time of Next Regular Meeting

The next Full Council meeting is scheduled for Tuesday, 19th July 2022 at 7.00 p.m.

According to the Local Government Act 1972 Section 100B 4b and due to the timing of the next available Finance, Employment & Services Committee meeting, the Chairman declared an Emergency Private Item for consideration.

Private Item

17. Rental Lease

Following a discussion, the Council agreed to waive the three months' notice period on this occasion.

Proposed by Cllr D. Clegg

Seconded by Cllr N. Butterworth

Approved by Council.