

Risk Assessment

ASSESSMENT Community Health Walk

LOCATION Alkincoates Park

ASSESSMENT DATE 10th May 2021

GENERAL RISK RATING Low

ASSESSED BY AN Other

REVIEWED BY _____

Who	Severity Rating	Likelihood
A – Volunteers & Staff	1 – Minor Injury	1 – Very Unlikely
P – Public	2 – First Aid Needed	2 – Less Likely Than Not
B – Both	3 – Three Day Injury	3 – 50:50
	4 – Serious Disability	4 – More Likely Than Not
	5 – Death	5 – Almost Inevitable.

Hazard & Effect	Who	Risk Levels			Minimising Risk By	Remedial Actions	Managed Risk		
		S	L	R			S	L	R
Project Management									
<p>Limited Project Planning or experience of project delivery.</p> <p>Limited knowledge of the project delivery area and environmental changes.</p> <ul style="list-style-type: none"> • <i>Unidentified hazards.</i> • <i>Introduction of new hazards</i> • <i>Failure to change or adapt to conditions or the project environment.</i> • <i>Inadequate/inappropriate Equipment, Personal Protective Equipment (PPE) or resources.</i> • <i>Inadequate safety planning and safety measures taken.</i> 	B	5	3	15	<ul style="list-style-type: none"> • The event area/site to be fully assessed and inspected several times prior to and on the day of the event. • Likely and known hazards located, identified and assessed. • Research previous events and activities, and available local resources. • Route and alternative routes assessed and checked. • Familiarization with location and event delivery activity undertaken. • Equipment and Personal Protective Equipment (PPE) checked by a competent person for damage or disrepair. A stock of spare PPE taken to the site and be given out as and when required. • Volunteer's numbers, skills, experience general fitness assessed, and emergency contact details collated. 	5	1	5	
<p>Lack of Management Supervision or awareness and control</p> <ul style="list-style-type: none"> • <i>Uncontrolled hazards</i> • <i>Introduction of new hazards</i> 	B	4	3	12	<ul style="list-style-type: none"> • An experienced onsite coordinated to be appointed for the event. • An off-site support administrator to be allocated for each working party who will be accessible via mobile phone and will have access to the project files/volunteer files if needed. • A minimum of one first aider is to accompany each active working party. 	3	2	6	

Hazard & Effect	Who	Risk Levels			Minimising Risk By	Remedial Actions	Managed Risk		
		S	L	R			S	L	R
Environmental Hazards									
Adverse Weather Conditions <ul style="list-style-type: none"> Fog, Falling Light Levels, Poor Visibility, Smoke etc Rain, Ice, Snow, Sippy Surfaces, High winds, fallen branches or trees. Lightning Strikes Cold/Heat Sunburn / Exposure 	P	3	3	9	<ul style="list-style-type: none"> Five day forecast and weather warnings reviewed. Appropriate clothing/footwear to be worn. Drinking water and sunscreen to be made available. Participants prebriefed on the route and potential hazards. Route markers placed in critical areas. Rally point and locations of appropriate shelter established. Activity to be postponed in the event of adverse weather conditions. 		3	1	3
Ground Conditions, Poor or Uneven Surfaces/Slopes & Ditches, Loose stone, surface water or boggy ground etc etc <ul style="list-style-type: none"> Sprains, muscle damage and broken bones. Slips trips and falls. 	B	4	3	12	<ul style="list-style-type: none"> Prebrief attendees prior to attending about the event and the requirements (including clothing, footwear, refreshments, meeting point, root, emergency contacts etc) Check attendee's compliance with event requirements on arrival. Avoid dangerous areas and choose the safest possible rout over difficult ground. 	a) Thoroughly wash cuts or abrasions as soon as possible, however minor. b) Seek medical attention for where necessary.	3	2	6
Other Hazards Overhanging or fallen branches, Dog Mess, Oil spills, Styles etc	B	3	3	6	<ul style="list-style-type: none"> Proposed and alternative routes inspected prior to the event. Participants prebriefed on the route and potential hazards. 		3	1	3

Hazard & Effect	Who	Risk Levels			Minimising Risk By	Remedial Actions	Managed Risk		
		S	L	R			S	L	R
Vehicles and Pedestrians									
Pavements, highways, vehicles, bicycles, plant and machinery <ul style="list-style-type: none"> • <i>Mixed use paths (pedestrians, dogs walkers, cycles, cars etc)</i> • <i>Collision with moving traffics, spike/impalement, impact or crushing injuries.</i> • <i>Distraction of pedestrians/drivers causing delays or accidents.</i> • <i>Participants with sensory impairments</i> 	B	5	3	15	<ul style="list-style-type: none"> • Stay off the main highways. • Plan route to avoid crossing roads. • Use appropriate crossing points. • Avoid walking near traffic where possible. • Keep to one side of the path facing main traffic. • Be alert to the potential presence of agricultural /contractors' machinery. • Be aware of the vehicles and pedestrians around you during the work activity. • Participants advised not to use headphones. • Participants asked to watch out for and warn others of bikes or other hazards on route. • Wear high visibility clothing. • Stewards monitoring activity and traffic in critical areas. 	a) Seek medical attention for where necessary. b) Inform police of incident involving motor vehicles/cycles.	5	1	5

Hazard & Effect	Who	Risk Levels			Minimising Risk By	Remedial Actions	Managed Risk		
		S	L	R			S	L	R
Park Users									
<p>Cyclists, Dog walkers, Dogs, Horse Riders, Horses, Unaccompanied Children, Elderly. People with disabilities, Contractors, Crowds or gathering particularly close to the start/finish line etc.</p> <ul style="list-style-type: none"> • Conflicting activities. • Unanticipated events or incidents. • Crowding/obstructions. • Unpredictable behaviour. • Verbal or physical assault. 	B	4	5	20	<ul style="list-style-type: none"> • Participants prebriefed on the route and potential hazards. • Participants asked to watch out for and warn others of bikes or other hazards on route. • Agreed code of conduct. • Route and alternative routes assessed and checked. • Stewards monitoring activity and traffic in critical areas. 	3	3	9	
<p>Group members including new park walkers, established members and friendship groups.</p> <ul style="list-style-type: none"> • Unsure of or failing to follow instructions. • Inability to adapt to change. • Alternative agendas/priorities. • Lost/Missing Children or members. • Pre existing or sudden serious health problems. 	B	3	5	15	<ul style="list-style-type: none"> • Ensure up-to-date safeguarding policy is in place. • New members partnered up with experienced members. • Participants pre briefed on the route and potential hazards. • Participants supervised and marshalled. • Attendance and contact details recorded. • Mobile phones utilised to contact lost or missing members. • Children, young people, and vulnerable adults to be accompanied by an appropriate adult at all times. • Agreed code of conduct. • Members briefed on a lost or missing members procedures. • Volunteers to have enhanced DBS check 	3	2	6	

Hazard & Effect	Who	Risk Levels			Minimising Risk By	Remedial Actions	Managed Risk		
		S	L	R			S	L	R
Virus, Infections, and Injuries									
Lack of virus/infection control Potential transmission of Covid 19, Hepatitis, Colds and Flu virus etc	B	5	5	25	<ul style="list-style-type: none"> Guidance to be copied to volunteers and attendees giving an Understanding routes of transmission and the control measures in operation. Frequent review of operating guidelines Health check & pretesting conditions declaration noted along with attendance and contact information. Control measure reinforced in briefing. Project planned to eliminate or minimise close contact and encourage/facilitate social distancing. Project planned to eliminate or minimise the exchange of items or the sharing of equipment etc. Ensuring appropriate PPE is available and in use. 	5	2	10	
Lack of injury management or appropriate first aid. Injuries and conditions untreated or made worse. Delays in accessing appropriate treatment or identifying issues.	B	5	2	10	<ul style="list-style-type: none"> Supervisors, volunteers, and participants briefed prior to the event and on arrival. Assessment of the event according to HSE risk guidance indicates a in accordance with their risk matrix this is a low-risk event. The minimum level of first aide provision required for this type of event is two first aiders with appropriate support and facilities. <p><i>("The minimum recommended number of first aiders at small events where no special risks are considered likely is 2:1000 for the first 3000 attending. No event should have less than two first aiders" (HSG195 para 737)</i></p>	4	1	4	

Notes

Defibrillator locations

- External west wall of the Bowling Club Pavilions
- Colne and Nelson Rugby Club Holt House

Emergency Pick UP Points

Alkincoates Car Park - BB8 9QQ. Bowling Greens Entrance, Bancroft Street - BB8 9PZ. Holt House Rugby Club Car Park - BB8 9SF

Local Hospital and Treatment Centres

- **Accident and Emergency Unit** - Royal Blackburn Hospital, Haslingden Road, Blackburn BB2 3HH
Tel 01254 263555 (Approximately 20 miles, 23 minutes)
- **Accident and Emergency Unit** - Airedale General Hospital, Skipton Road, Steeton, Keighley, West Yorkshire BD20 6TD
Tel 01535 652511 (Approximately 10.6miles, 25 minutes)
- **Urgent Care Centre** - Burnley General Hospital, Casterton Avenue Burnley BB10 2PQ
Tel: 01282 425071 (Approximately 5.2miles, 15 minutes)

CCTV Operating by Colne Town Council around the Alkincoates Pavilion and Tennis Courts (Subject to Data Protection Restrictions)

I agree to adhere to all aspects of this risk assessment that are applicable to the management of this project:

Signed: _____ *(To be signed by the person responsible for managing and delivering the project)*

Date: