



**SUMMONS TO A MEETING OF THE FINANCE, EMPLOYMENT & SERVICES COMMITTEE
on Tuesday 1st March at 7pm in the Council Chamber of Colne Town Hall**

Agenda

1. Welcome

2. Apologies

3. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

4. Minutes

To approve as a correct record the Minutes of the meeting held on Tuesday 1st February 2022. (Decision required)

5. Public Forum

To consider questions, statements, or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee.

6. Financial Update

To receive a summary of the latest financial position and detailed cost headings as at 22nd February 2022. (Decision required)

- a) Financial Budget Summary.
- b) Income & Expenditure Report.
- c) Balance Sheet.

7. CTC Standing Orders

To consider an updated version of the Town Council's standing orders for approval for recommendation to Full Council. (Decision required)

8. CTC Financial Regulations

To consider an updated version of the Town Council's Financial Regulations for approval for recommendation to Full Council. (Decision required)

9. CTC Financial Risk Register

To consider the Council's updated financial risk register for approval for recommendation to Full Council. (Decision required)

10. Town Hall Maintenance

To receive an update on any scheduled works or identified maintenance issues. (Information only)

11. Items for a future month's Agenda

Points raised under this item are for information only, any debate should be limited to five minutes only and to consider them for the agenda for a future month. (Information only)

12. Date & Time of Next Regular Meeting

The next Finance, Employment and Services Committee meeting is scheduled for Tuesday 5th April 2022 at 7.00 pm.

Signed: *Gina Langley*

Date: 23rd February 2022

MEMBERSHIP OF COMMITTEE

Cllr. D Clegg
Cllr. J Nixon

Cllr. G Clegg
Cllr. H Thomas

Cllr. D Cockburn-Price
Cllr. B Wildman

Cllr. E Cornish

This meeting is open to the Public and will be live streamed on the Council's YouTube Channel.

For those wishing to attend the meeting, please contact the Town Clerk & Responsible Financial Officer by Monday 28th February at midday, on 01282 332036 or email: g.langley@colnetowncouncil.org.uk