



Colne Town Council

June 2020

Dear Applicant,

Thank you for your interest in a Colne Town allotments. The Council provides allotments for the growing of fruit and vegetables and not for use as private gardens or other purposes. Consequently, new plot holders will be expected to utilise at least 75% of the plot for growing fruit and vegetables once they get established.

Should you wish to keep chickens you should be aware that you will not be able to keep livestock without first obtaining written consent from the Allotment Committee. Please refer to the Councils Livestock Consents Policy for further information on the application process and the additional conditions that will apply.

There is a waiting list for allotments and in general, it can take around two years before new applications reach the top of the list when they can be selected to receive an offer. Provided you remain on the list and we get a suitable vacancy, you will receive an offer eventually. You will be required to renew your application on a yearly basis and to keep us informed of any changes in your address. Applicants who fail to respond to an offer of an allotment or renewal requests will be removed from our waiting list and have to reapply.

Applications living within the Colne Town Council boundaries are given priority. People living outside the area may still apply but their application will only be considered where there are no applicants living in the area, indicating that they wish to take a particular plot. Plot holders living outside the Town Council boundaries are also required to pay plot fees at a higher rate of fee per meter for their plot (*standard fees are currently 36p per meter, out of area rate 43p per meter*).

From the 1st April 2019, new plot holders are required to pay a £50 set up fee in addition to any plot fees that fall due when signing up for their plot.

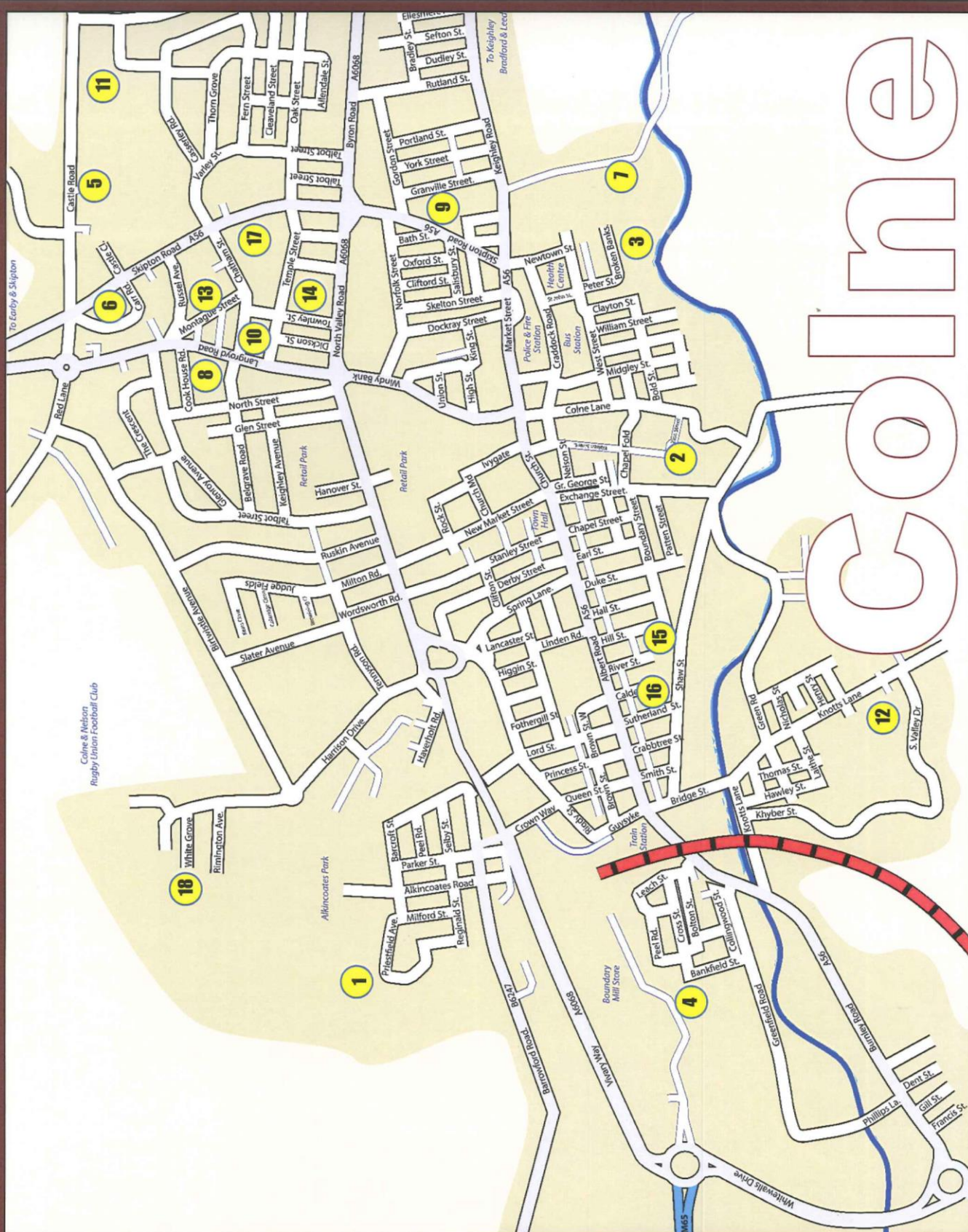
Should you require any further information, please do not hesitate to contact me via email at allotments@colnetowncouncil.org.uk. In addition, the Town Council Offices are open between 10.00am and 4 pm Monday to Friday should you prefer to call in to speak to someone in person (*please call to arrange an appointment Tel 01282 332037*).

Yours sincerely,

Eugene

Eugene Dennison
Allotments and Contracts Officer

GO LINE



Colne Town Council

Town Hall
Albert Road,
Colne,
Lancashire. BB8 0AQ

Allotment Sites

1. Alkincoates
2. Basil Street
3. Broken Banks
4. Bunkers Hill
5. Castle Road
6. Carr Road
7. Carry Lane
8. Cook House
9. Granville Street
10. High Garth
11. King George V (Intake)
12. Knots Lane including
South Valley
13. Montague Street
14. New Oxford Street
15. River Street
16. Sutherland Street
17. Temple Street
18. White Grove



Colne Town Council

Allotment Plot Application Form

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

Date of Birth / /

I / we would like to apply for a Colne Town Council Allotment.

Signature: _____

Date: _____

Please Note:

- Allotments are intended for the growing of fruit and vegetables for personal consumption. If offered an allotment, you will be required to ensure a minimum of 75% of the plot is used for this purpose.
- Livestock cannot be kept on Colne Town Council Allotments without additional written consent (please refer to the Council's Livestock Consents Policy).
- Only one allotment will be allocated per household.
- New plot holders are required to pay a £50 set up fee when signing for their plot.
- Plot holders living outside the Town Council boundaries will be charged at the high rate of fee per meter which is equivalent to approximately 120% of the standard rate.

Colne Town Council is committed to handling and storing personal information in compliance with the terms of the Data Protection Act 2018 which is the UK's implementation of the European Union's General Data Protection Regulations (GDPR). For more information please refer to the Council's Data Protection Fair Processing Notice available on the Council's website.

Allotment Sites

Please indicate your preferred allotment site(s) by ticking the corresponding box(s) below:

- | | | |
|---|---|--|
| <input type="checkbox"/> Alkincoates (<i>including West of and Foot of Alkincoates</i>) | <input type="checkbox"/> Cookhouse | <input type="checkbox"/> New Oxford Street |
| <input type="checkbox"/> Basil Street | <input type="checkbox"/> Granville Street | <input type="checkbox"/> River Street |
| <input type="checkbox"/> Broken Banks | <input type="checkbox"/> High Garth | <input type="checkbox"/> Sutherland Street |
| <input type="checkbox"/> Bunker Hill | <input type="checkbox"/> King George V (Intake) | <input type="checkbox"/> Temple Street |
| <input type="checkbox"/> Carr Road | <input type="checkbox"/> Knotts Lane & South Valley | <input type="checkbox"/> White Grove |
| <input type="checkbox"/> Carry Lane | <input type="checkbox"/> Montague Street | |
| <input type="checkbox"/> Castle Road | | |

Allotment Sizes

Please indicate the size of the allotment you would prefer:

- Small (*up to 100m²*) Medium (*from 100 to 200m²*) Large (*over 200m²*)

Other Information

Please let us know any other requirements you may have in relation to an allotment.

The information above will be used to select the most appropriate allotment for you. You will only be considered for plots which match these requirements.

Your application will be added to our allotment Waiting List, which is generally considered in date order of application. You will be required to periodically renew your application and keep us informed of any relevant changes in your circumstances.

Should you fail to renew your application or if you do not respond to an offer of an allotment, your application may be removed from the waiting list.

Please return your application to:

**Allotments Officer
Colne Town Council,
Colne Town Hall,
Albert Road,
Colne.
BB8 9AQ**

Tel: (01282) 332037

Email: allotments@colnetowncouncil.org.uk