



SUMMONS to a meeting of THE ALLOTMENTS COMMITTEE

On Tuesday 16th June 2020 at 6:30pm.

Via Zoom Video Conferance

Agenda

- 1. Welcome**
- 2. Apologies**
To report and record apologies for absence from Members of the Committee.
- 3. Minutes**
To approve, as a correct record, the minutes of the meeting held on 4th March 2020.
- 4. Election of Coopted Members**
To elect coopted members on to the Committee.
- 5. Declarations of interest**
To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.
- 6. Public Forum and Plot Holder Requests**
To consider questions, statements or petitions from members of the public who are welcome to the meeting and have a total of 15 minutes to make their representations to the Committee.

Including a proposal from the Open Gate project (George V Allotments) to make improvements to the site.
- 7. Plot Inspections**
To receive a verbal report updating members on recent plot inspections and action taken.
- 8. Policy Update**
To consider an amendment to the Allocation Policy to facilitate the allocation of plots to residents living adjacent to a plot.

9. Allotment Allocations

To receive a verbal report updating members on vacancies and allocations arising since their last meeting.

10. Allotment Finance

To update members on allotment budget commitments and to consider priority project for the current financial year.

11. Allotment Competition

To update members on the proposals for the Allotment Photo Competition.

12. Allotment Updates

To receive a verbal report to update Members in relation to general issues arising since the last meeting including:

- Alkincoates - Plot holders complaint and site inspection.
- Carry Lane - Site visit.
- Montague Street - Site Visit
- Sutherland Street - Water supply issues and cost of repairs.
- Tree Works requested by plot holders - Alkincoates and Knotts Lane

13. Councillors' Questions

Questions under this item are for discussion and information only and any debate limited to five minutes only.

14. Date & time of next meeting.

The next Allotments Committee meeting date is the 8th September at 6:30pm.

Signed: _____

Naomi Crewe
Town Clerk.

Date: 8th June 2020

Tel: 01282 861888

Email: admin@colnetowncouncil.org.uk

Membership of Committee:

Cllr. A. Mann (Chair), Cllr. P. Howarth (Vice Chair), Cllr. D. Clamp, Cllr. B. Wildman, Mr B Kibble.

Due to the current situation Colne Town Council are holding their meetings using Zoom. If you would like to attend please contact the Town Clerk, Naomi Crewe on n.crewe@colnetowncouncil.org.uk or 01282 861888 for instructions on how to join prior to midday on Monday 15th June 2020.