



**SUMMONS TO A MEETING OF THE FINANCE, EMPLOYMENT AND SERVICES COMMITTEE  
on Tuesday, 3<sup>rd</sup> December at 7 p.m.  
in the Council Chamber of Colne Town Hall**

**Agenda**

**1. Welcome**

**2. Apologies**

**3. Minutes**

To approve as a correct record the Minutes of the meeting held on Tuesday 5<sup>th</sup> November 2019.

**4. Declarations of Interest**

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**5. Public Forum**

To consider questions, statements or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee.

**6. Financial Update**

To receive a summary of the latest financial position and detailed cost headings as at 26<sup>th</sup> November 2019.

- a) Financial Budget Summary
- b) Income & Expenditure Report

**7. Internal Audit Y/E 31<sup>st</sup> March 2020 – First Interim Visit**

To receive a copy of the report received from Yorkshire Internal Audit Services, and to discuss any matters arising.

**8. Free Swimming Initiative 2020/2021**

To receive a verbal update on the costings for providing this service for the forthcoming year.

**9. Proposed Event Schedule for 2020/2021**

To receive a copy of the Event Schedule that has been recommended by the Events Committee to be agreed by the FES Committee.

**10. CTC Bench Replacement / Memorial Policy**

To receive a report on the types of benches available and the advantages and disadvantages of each type, along with their implications on cost / maintenance requirements.

## **11. Budget Update for 2020/2021**

For the FES Committee to agree a budget for 2020/2021 to be recommended to Full Council.

## **12. Date & Time of Next Regular Meeting**

The next Finance, Employment and Services Committee meeting is scheduled for Tuesday, 14<sup>th</sup> January at 7.00 p.m.

Signed: 

Date: 26th November 2019

### **MEMBERSHIP OF COMMITTEE**

Councillor D. Clegg  
Councillor E. Cornish  
Councillor B. Wildman

Councillor G. Clegg  
Councillor J. Nixon

Councillor D. Cockburn-Price  
Councillor H. Thomas