



MINUTES OF A MEETING OF THE EVENTS COMMITTEE
on Monday 7th October at 7pm in the Council Chamber of Colne Town Hall
Agenda

In attendance: Councillor Neil Butterworth, Councillor David Cockburn-Price, Councillor Elizabeth Hurley, Councillor Kevin McNulty, Councillor Bryan Wildman, Joanne Peasey and Karen Clark.

1. Welcome

The Events and Facilities Manager welcomed all to the October 2019 Events Committee meeting of Colne Town Council and called for nominations for a Chairman for the October Events Committee meeting and the Chairman and Vice-Chairman were unable to attend the meeting.

Councillor Neil Butterworth was nominated by Councillor D Cockburn-Price and seconded by Councillor K McNulty.

The Events Committee voted unanimously For Councillor Butterworth to Chair the October Events Committee meeting.

2. Apologies

Apologies received from Councillor M Thomas, Councillor H Thomas, Councillor E Cornish, Councillor Sarah Cockburn-Price, Councillor Alice Mann, Councillor Mark Chung, Councillor Dorothy Lord, and Councillor Jonathan Nixon.

3. Minutes

To approve as a correct record the Minutes of the meeting held on 1st July 2018

The Minutes of the 1st July 2019 were accepted as a true record

Proposed by Cllr E Hurley

Seconded by Cllr K McNulty

Approved unanimously by Committee

4. Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

No declarations of interest received.

5. Public Forum

To consider questions, statements or petitions from members of the public who are welcome to the meeting and have a total collectively of 15 minutes to make their representations to the Committee

Mr T Davis attending to update the Council on what the Legion and Veterans Breakfast Club would like to do in way of a VE Day celebration.

So far the VE day 2020 evnt programme consisits of;-

Friday 8th May 11.00am.

- RAF historical flight, have been asked to fly over Colne. Awaiting for confirmation.
- 11.00am, Vehicles of the era, convoy up Albert road round Craddock road, then into Red Lion car park. Static vehicle on display until 4pm.
- All day, living museum on site at Red Lion car park.
- Exhibition of military weapons and equipment.
- All day schools art display at Town Hall. 4 schools have confirmed their willingness to take part.

Saturday 9th May

- Living museum continues.
- Art in town hall continues, including judging.
- A short play in the town hall, by local children from Sage Door, drama group.
- Sound and vision display in town hall. Explaining education of the time and how rationing affected the children of the time
- Children's entertainer 2pm, In the marquee at the Red Lion car park
- Street party in the marquee or on the car park weather permitting.
- Red Lion supplying food and refreshments, of the 1940's period.
- Entertainer singing 1940's classics, in the marquee
- 7pm Colne Legion, putting on an evening's entertainment.

Sunday 10th May

- Church service, in parish church, including Choir, a piper, brass band and a bugler.
- Walk down to memorial, short service, last post and national anthem. Lord Lieutenant and mayor of Pendle attending. Our MP has been invited.

The Councillors discussed this and reminded that currently the Council hasn't agreed to be part of this event until the event schedule is looked at in conjunction with the budget.

Lisa Durkin from Colne Business Improvement District (BID) attended and said she would speak to the BID committee about assisting with this event as she believed it would be something, they would be interested in.

6. Colne Grand Prix

To receive feedback and post event analysis of Colne Grand Prix.

The Grand Prix was a very successful event. There was a couple of complaints about traffic, which was less than previous years however the EFM mentioned that this years event was during term time and next year we should have the final back which is out of term time and therefore will help with the traffic cause by the road closure.

EFM will be approaching the sponsors in the next couple of months about the 2020 event.

7. CTC Market

To update Members on the bookings for the CTC Markets to date and review the March event.

The Committee were updated that unfortunately due to the weather on Saturday 28th September at 6.30am the CTC Market had to be cancelled due to torrential rain and wind and was deemed unsafe by the CTC and Market Hall Staff.

The Committee discussed that for the 2020 events schedule they will be continuing with the CTC Markets but there will be a minimum number of stalls needed to be booked and paid for a week prior to the event to cover the costs of the external help the Council have for these events.

It was proposed that a minimum of 5 stalls must be booked and paid for a week prior to the event to confirm the event takes place.

4 Councillors in favour - 1 Councillor against

The proposal was passed.

8. Hallowe'en in Colne

To discuss Hallowe'en in Colne

Hallowe'en in Colne plans are well underway with a face painter booked, Morris dancers, crafts at the Library, Helen Green's dance academy, schools decorating pumpkins pictures are due to be collected on Tuesday 15th October to be displayed in the library as well as traders and the fun fair booked.

The Committee were updated on sponsorship received from Unique Clean for this event.

9. Christmas in Colne

To discuss Christmas in Colne

The Committee were updated that the planning and booking is well underway for Christmas in Colne is well under way.

The finale has been booked with pantomime characters, then Helen Greens Dance Academy and the fireworks are all booked. As well as musical entertainment through out the day.

Councillor N Butterworth agreed to help source the lorry.

Councillors were asked if they would be available to volunteer for the parade, and Councillors E Hurley and Councillor B Wildman have confirmed they can help and several others said they would confirm nearer the time.

Councillor N Butterworth had concerns about the prices the fun fair charge as at the Blues Festival they increased the prices part way through the event so EFM to monitor this over the event.

10. Proposed event schedule for 2020

To review and approve the proposed events schedule for 2020 subject to Full Council approval within the budget.

The Committee reviewed the proposed event schedule for 2020 and decided to remove the September CTC Market as it has historically had low attendance by traders. The schedule was proposed by Councillor K McNulty and seconded by Councillor E Hurley.

Councillor N Butterworth proposed to add the VE Day event to this schedule and this was seconded by

Councillor E Hurley.

The Committee voted unanimously to put the following event schedule to Full Council for approval.

Saturday 21st March	CTC Market	9am - 4pm
Saturday 12th April	Easter in Colne	9am - 4pm
8 th May- 10 th May	VE Day	
Saturday 13th June	CTC Market	9am - 4pm
July (TBC)	Colne Grand Prix	6pm - 10pm
28th - 30th August	Great British Rhythm & Blues Festival	
Saturday 31st October	Hallowe'en in Colne	9am - 4pm
Saturday 28th November	Christmas In Colne	10am - 8pm

11. Councillors' Questions

Questions under this item are for discussion and information only and any debate should be limited to five minutes only.

12. Date & Time of Next Regular Meeting

The next Events Committee meeting is scheduled for Monday 6th January at 7.00 pm.